



**The Corporation of The Town of Cobourg**  
**Public Works, Planning, and Development Standing Committee**  
**Minutes**

**Wednesday, November 27, 2024**  
**1:00 p.m.**  
**Council Chambers, Victoria Hall, Cobourg**

Members Present: Councillor Miriam Mutton, Chair  
Mayor Lucas Cleveland

Members Absent: Councillor Brian Darling

Staff Present: Cristal Laanstra – Director, Planning and Development  
Brent Larmer – Municipal Clerk/Director Legislative Services  
Kristina Lepik – Deputy Clerk/ Manager Legislative Services  
Cassidy Sweet – Council and Committee Coordinator  
Tracey Vaughan – Chief Administrative Officer  
Laurie Wills – Director Public Works and Engineering

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**1. Call to Order**

Chair, Councillor Miriam Mutton called the Meeting to Order at 1:11 p.m.

**2. Traditional Land Acknowledgement**

The Town of Cobourg respectfully acknowledge that we are located in the traditional and treaty territory of the Michi Saagiig (Mississauga) and Chippewa Nations, collectively known as the Williams Treaties First Nations, which include: Curve Lake, Hiawatha, Alderville, Scugog Island, Rama, Beausoleil, and Georgina Island First Nations.

The Town of Cobourg respectfully acknowledge that the Williams Treaties First Nations have been stewards and caretakers of these lands and waters, and that today remain vigilant over their health and integrity for generations to come. We are all Treaty people.

**3. Introduction of Addendum Items**

None.

**4. Confirmation of Agenda**

**4.1 Confirmation of the Public Works, Planning and Development Standing Committee November 27, 2024 Agenda**

**Moved By** Mayor Lucas Cleveland

**Seconded By** Councillor Miriam Mutton

THAT the Committee confirm the agenda, as circulated.

**Carried**

**5. Disclosure of Pecuniary (Financial) Interest**

There were no Declarations of Pecuniary Interest from Members of Council.

**6. Community Announcements**

None.

**7. Delegations**

None.

**8. Outside Presentation / Information from Advisory Committees or Task Forces**

None.

**9. Consent Agenda**

None.

**10. Items Extracted from Consent Agenda**

**10.1 Report No. PW-2024-024 from Deputy Director, Engineering regarding Award of Tender for William Street Bridge Rehabilitation and King Street West Culvert Replacement**

**Moved By** Mayor Lucas Cleveland

**Seconded By** Councillor Miriam Mutton

WHEREAS the Committee adopt the following recommendation and refer to Regular Council to Items Extracted from the Consent Agenda for final approval.

NOW THEREFORE BE IT RESOLVED THAT Council award Tender No. CO-24-07 ENG to KB Civil Constructors Ltd. in the amount of \$3,576,110.00 (Excl. HST); and

FURTHER THAT Council approve the 2025 William Street Bridge Rehabilitation capital project budget in the amount of \$825,000 as proposed in the 2025 budget presented at the October 30, 2024 Standing Committee; and

FUTHER THAT Council approve the 2025 King Street West Culvert Replacement capital project budget in the amount of \$1,800,000 as proposed in the 2025 budget presented at the October 30, 2024 Standing Committee.

**Carried**

*Item 10.2 Report No. DS-2024-022 from Director, Planning and Development regarding Heritage Permit By-law - Amendments to Streamline and Clarify Process and Item 10.3 Report No. PW-2024-025 from Director, Public Works and Engineering regarding Adoption of 2023-2032 Stormwater Rates were not seconded and were not considered. These items are referred to the December 18, 2024, Regular Council meeting under Items Extracted from the Consent Agenda.*

**11. Notice of Motion**

None.

**12. Departmental Updates/Discussion**

Directors provided information and updates to the Committee and the Public on Divisional areas.

**13. Adjournment**

Chair, Councillor Miriam Mutton called for adjournment at the completion of all items on the Agenda at 2:00 p.m.