



The Corporation of The Town of Cobourg
Budget Meeting
Minutes

Tuesday, November 26, 2024
Closed Session 9:00 a.m.
Open Session 10:00 a.m.
Council Chambers, Victoria Hall, Cobourg

Members Present: Mayor Lucas Cleveland
Deputy Mayor Nicole Beatty
Councillor Aaron Burchat
Councillor Adam Bureau
Councillor Miriam Mutton
Councillor Randy Barber

Members Absent: Councillor Brian Darling

Staff Present: Kevin Ashfield, Deputy Fire Chief
Chris Challenger, Manager, CAO Office
Kara Eaule, Manager, Communications
Brian Geerts, Director of Community Services
Adam Giddings, Director of Corporate Services/Treasurer
Cristal Laanstra, Director, Planning and Development
Brent Larmer, Municipal Clerk/Director of Legislative Services
Kristina Lepik, Deputy Clerk/Manager of Legislative Services
Cassidy Sweet, Council and Committee Coordinator
Tracey Vaughan, Chief Administrative Officer
Laurie Wills, Director of Public Works

1. Call to Order

Mayor Lucas Cleveland called the Meeting to Order at 9:03 a.m.

2. Traditional Land Acknowledgement

The Town of Cobourg respectfully acknowledge that we are located in the traditional and treaty territory of the Michi Saagiig (Mississauga) and Chippewa Nations, collectively known as the Williams Treaties First Nations, which include: Curve Lake, Hiawatha, Alderville, Scugog Island, Rama, Beausoleil, and Georgina Island First Nations.

The Town of Cobourg respectfully acknowledge that the Williams Treaties First Nations have been stewards and caretakers of these lands and waters, and that today remain vigilant over their health and integrity for generations to come. We are all Treaty people.

3. Introduction of Addendum Items

3.1 Item 5 - Resolution to Move into Closed Session

4. Confirmation of Agenda

4.1 Confirmation of the November 26, 2024 Budget Meeting Agenda

Moved By Deputy Mayor Nicole Beatty

Seconded By Councillor Adam Bureau

That Council confirm the agenda, as amended.

Carried

5. Resolution to Move into Closed Session

Moved By Councillor Randy Barber

Seconded By Councillor Aaron Burchat

THAT Council meet in Closed Session in accordance with the Municipal Act, 2001 regarding:

- personal matters about an identifiable individual, including municipal or local board employees (s. 239 (2) (b)).

Carried

6. Reconvene into Open Meeting

Council reconvened into Open Meeting at 10:53 a.m.

Council recessed at 10:36 a.m. and reconvened at 10:53 a.m.

7. Disclosure of Pecuniary (Financial) Interest

Deputy Mayor Nicole Beatty declared an interest with regard to Item 10.5 Municipal Community Grant Applications with reference to the organization Sounds of the Next Generation (SONG) due to her son being a member of the organization and with reference to the organization Rose Quest Personal Care Initiative as she currently has a contract with the organization.

Councillor Aaron Burchat declared an interest with regard to Item 10.12 the 2025 General Government Services Operating and Capital Budget Presentation and Overview due to his company providing Council microphones contained within the Capital Budget.

8. Items Arising from Closed Session

8.1 Personal matters about an identifiable individual, including municipal or local board employees re Financial Update

Council directed staff to proceed as discussed.

8.2 Personal matters about an identifiable individual, including municipal or local board employees re Staff salaries

No direction was provided by Council.

9. Consent Agenda

Moved By Councillor Aaron Burchat

Seconded By Councillor Adam Bureau

THAT Council adopt the following recommendations contained within the staff reports on the consent agenda.

9.1 Presentation from Treasurer/Director, Corporate Services regarding the Phase One 2025 Community Budget Engagement Report

WHEREAS at the October 29, 2024, Budget Meeting Council considered the presentation from Treasurer/Director, Corporate Services regarding the Phase One 2025 Community Budget Engagement Report.

NOW THEREFORE BE IT RESOLVED THAT Council receive the presentation regarding Phase One 2025 Community Budget Engagement Report for information purposes.

9.2 Presentation from Treasurer/Director, Corporate Services regarding the 2025 Budget Introduction and Presentation

WHEREAS at the October 29, 2024, Budget Meeting Council considered the presentation from Treasurer/Director, Corporate Services regarding the 2025 Budget Introduction and Presentation.

NOW THEREFORE BE IT RESOLVED THAT Council receive the 2025 Budget Introduction and presentation for information purposes.

Carried

10. Items Extracted from Consent Agenda

10.1 Presentation from Manager, Office of the CAO and Manager, Communications regarding the Phase Two 2025 Community Budget Engagement Report

Moved By Councillor Adam Bureau

Seconded By Councillor Randy Barber

THAT Council receive the presentation regarding Phase Two 2025 Community Budget Engagement Report for information purposes.

Carried

10.2 Presentation from Cobourg Police Board Chair, Ron Kerr and Cobourg Police Chief Paul Vandegraaf, regarding the 2025 Cobourg Police Services Operating and Capital Budget

Moved By Councillor Adam Bureau

Seconded By Deputy Mayor Nicole Beatty

WHEREAS at the October 29, 2024, Budget Meeting Council considered the presentation from the Cobourg Police Services regarding the 2025 Cobourg Police Services Operating and Capital Budget.

NOW THEREFORE BE IT RESOLVED THAT Council receive the presentation from the Cobourg Police Services for information purposes; and

FURTHER THAT Council approve the 2025 Cobourg Police Service Budget in the amount of \$7,843,000.00, resulting in a 5.5% increase to be incorporated as part of the Town's 2025 Operating and Capital Budget.

Carried

10.3 Presentation from Executive Director, Art Gallery of Northumberland regarding the Art Gallery of Northumberland 2025 Budget

Moved By Councillor Aaron Burchat

Seconded By Councillor Miriam Mutton

WHEREAS at the October 29, 2024, Budget Meeting Council considered the presentation from the Art Gallery of Northumberland regarding the Art Gallery of Northumberland 2025 Budget.

NOW THEREFORE BE IT RESOLVED THAT Council receive the presentation from the Art Gallery of Northumberland for information purposes; and

FURTHER THAT Council approve the 2025 Art Gallery of Northumberland Budget request in the amount of \$250,000.00, to be incorporated as part of the Town's 2025 Operating and Capital Budget.

Carried

10.4 Presentation from Chief Executive Officer, Cobourg Public Library regarding the Cobourg Public Library 2025 Budget

Moved By Councillor Aaron Burchat

Seconded By Councillor Adam Bureau

WHEREAS at the October 29, 2024, Budget Meeting Council considered the presentation from the Cobourg Public Library regarding the Cobourg Public Library 2025 Budget.

NOW THEREFORE BE IT RESOLVED THAT Council receive the presentation from the Cobourg Public Library for information purposes; and

FURTHER THAT Council approve the 2025 Cobourg Public Library Budget request in the amount of \$1,262,583, to be incorporated as part of the Town's 2025 Operating and Capital Budget.

Amended

Mayor Lucas Cleveland rescinded the position of Chair to Deputy Mayor Nicole Beatty at 12:04 p.m.

Moved By Mayor Lucas Cleveland
Seconded By Councillor Randy Barber

MOTION TO AMEND

That the motion be replaced with the following wording:

THAT Council refer the Cobourg Library Board Budget back to the Cobourg Library Board for reconsideration on options to be brought back to Council with a lower increase in the overall budget request to be incorporated back into the 2025 Town of Cobourg Operating and Capital Budget for consideration and approval.

Carried

Deputy Mayor Nicole Beatty rescinded the position of Chair to Mayor Lucas Cleveland at 12:40 p.m.

Moved By Councillor Aaron Burchat
Seconded By Councillor Adam Bureau

THAT Council refer the Cobourg Library Board Budget back to the Cobourg Library Board for reconsideration on options to be brought back to Council with a lower increase in the overall budget request to be incorporated back into the 2025 Town of Cobourg Operating and Capital Budget for consideration and approval.

Tabled

Council recessed at 12:41 p.m. and reconvened at 1:38 p.m.

During recess Councillor Miriam Mutton left the meeting at 12:43 p.m.

Moved By Councillor Adam Bureau
Seconded By Councillor Aaron Burchat

MOTION TO TABLE

THAT the above noted motion be tabled.

Carried

10.5 Municipal Community Grant Applicant Presentations

Moved By Deputy Mayor Nicole Beatty

Seconded By Councillor Adam Bureau

WHEREAS at the Budget Meeting on November 13, 2024, Council considered the Municipal Community Grant Applicant Presentations; and

NOW THEREFORE BE IT RESOLVED THAT Council approve the 2025 Municipal Community Grant Applications request in the amount of \$_____ to be incorporated as part of the Town's 2025 Operating and Capital Budget to the applicants listed below:

- 598 Sabre Squadron, Royal Canadian Air Cadets - \$15,000 (Operating)
- Big Brothers Big Sisters of SW Durham and Northumberland - \$5,000 (Operating)
- Cobourg Museum Foundation - \$3,000 (Operating)
- Cobourg Yacht Club - \$3,600 (Operating)
- Community Care Northumberland - \$3,000 (Operating)
- Community Counselling and Resource Centre (CCRC) - \$5,000 (Operating)
- Community Living & Respite Northumberland - \$1,050 (Parking Permits)
- Cycle Transitions - \$2,442 (Operating)
- Film Access Northumberland (FAN) - \$1,275 (Parking Permits and In-Kind)
- Horizons of Friendship - \$462.05 (In-Kind)
- La Jeunesse Choirs - \$3,000 (In-Kind)
- Northumberland Fare Share Food Bank - \$10,000 (Operating)
- Northumberland Humane Society - \$1,500 (Operating)
- Northumberland Oral Health Coalition - \$800 (Operating)
- Rebound Child & Youth Services - \$6,470 (Operating)
- Sounds of the Next Generation - \$6,000 (Operating)
- Terry Fox Foundation - \$375 (Operating)
- The Rose Quest Personal Care Initiative - \$4,000 (Operating)

Amended

Council consented to the motion being divided into two parts with the second part containing the request from Sounds of the Next Generation and The Rose Quest Personal Care Initiative.

Moved By Deputy Mayor Nicole Beatty
Seconded By Councillor Adam Bureau

MOTION TO AMEND

That the last paragraph of the first part of the divided motion be replaced with the following wording:

NOW THEREFORE BE IT RESOLVED THAT Council approve the 2025 Municipal Community Grant Applications request in the amount of \$37,339.05 to be incorporated as part of the Town's 2025 Operating and Capital Budget to the applicants listed below:

- 598 Sabre Squadron, Royal Canadian Air Cadets - \$3,000 (Operating)
- Big Brothers Big Sisters of SW Durham and Northumberland - \$2,500 (Operating)
- Cobourg Museum Foundation - \$3,000 (Operating)
- Cobourg Yacht Club - \$1,200 (Operating)
- Community Care Northumberland - \$1,500 (Operating)
- Community Counselling and Resource Centre (CCRC) - \$2,500 (Operating)
- Community Living & Respite Northumberland - \$1,050 (In Kind)
- Cycle Transitions - \$2,442 (Operating)
- Film Access Northumberland (FAN) - \$1,275 (Parking Permits and In-Kind)
- Horizons of Friendship - \$462.05 (In-Kind)
- La Jeunesse Choirs - \$3,000 (In-Kind)
- Northumberland Fare Share Food Bank - \$10,000 (Operating)
- Northumberland Humane Society - \$1,000 (Operating)
- Northumberland Oral Health Coalition - \$800 (Operating)
- Rebound Child & Youth Services - \$3,235 (Operating)
- Terry Fox Foundation - \$375 (Operating)

FURTHER THAT financial support to the Fare Share Food Bank be transferred into a MOU outside the Municipal Community Grant Process.

Carried

Having declared a conflict Deputy Mayor Nicole Beatty left the meeting at 1:48 p.m.

Moved By Councillor Randy Barber
Seconded By Councillor Adam Bureau

WHEREAS at the Budget Meeting on November 13, 2024, Council considered the Municipal Community Grant Applicant Presentations; and
NOW THEREFORE BE IT RESOLVED THAT Council approve the 2025 Municipal Community Grant Applications request in the amount of \$10,000.00 to be incorporated as part of the Town's 2025 Operating and Capital Budget to the applicants listed below:

The Rose Quest Personal Care Initiative - **\$4,000.00** (Operating)
Sounds of the Next Generation - **\$6,000.00** (Operating)

Amended

Moved By Councillor Randy Barber
Seconded By Councillor Adam Bureau

MOTION TO AMEND

That the last paragraph of the second part of the divided motion be replaced with the following wording:

NOW THEREFORE BE IT RESOLVED THAT Council approve the 2025 Municipal Community Grant Applications request in the amount of **\$8,450.00** to be incorporated as part of the Town's 2025 Operating and Capital Budget to the applicants listed below:

The Rose Quest Personal Care Initiative - **\$3,380.00** (Operating)
Sounds of the Next Generation - **\$5,070.00** (Operating)

Carried

Deputy Mayor Nicole Beatty returned to the meeting at 1:52 p.m. and having declared an interest did not participate in the consideration of the motion below.

Moved By Councillor Randy Barber
Seconded By Councillor Adam Bureau

WHEREAS at the Budget Meeting on November 13, 2024, Council considered the Municipal Community Grant Applicant Presentations; and
NOW THEREFORE BE IT RESOLVED THAT Council approve the 2025 Municipal Community Grant Applications request in the amount of **\$8,450.00** to be incorporated as part of the Town's 2025 Operating and Capital Budget to the applicants listed below:

The Rose Quest Personal Care Initiative - **\$3,380.00** (Operating)
Sounds of the Next Generation - **\$5,070.00** (Operating)

Carried

Moved By Deputy Mayor Nicole Beatty
Seconded By Councillor Adam Bureau

WHEREAS at the Budget Meeting on November 13, 2024, Council considered the Municipal Community Grant Applicant Presentations; and

NOW THEREFORE BE IT RESOLVED THAT Council approve the 2025 Municipal Community Grant Applications request in the amount of \$37,339.05 to be incorporated as part of the Town's 2025 Operating and Capital Budget to the applicants listed below:

- 598 Sabre Squadron, Royal Canadian Air Cadets - \$3,000 (Operating)
- Big Brothers Big Sisters of SW Durham and Northumberland - \$2,500 (Operating)
- Cobourg Museum Foundation - \$3,000 (Operating)
- Cobourg Yacht Club - \$1,200 (Operating)
- Community Care Northumberland - \$1,500 (Operating)
- Community Counselling and Resource Centre (CCRC) - \$2,500 (Operating)
- Community Living & Respite Northumberland - \$1,050 (In Kind)
- Cycle Transitions - \$2,442 (Operating)
- Film Access Northumberland (FAN) - \$1,275 (Parking Permits and In-Kind)
- Horizons of Friendship - \$462.05 (In-Kind)
- La Jeunesse Choirs - \$3,000 (In-Kind)
- Northumberland Fare Share Food Bank - \$10,000 (Operating)
- Northumberland Humane Society - \$1,000 (Operating)
- Northumberland Oral Health Coalition - \$800 (Operating)
- Rebound Child & Youth Services - \$3,235 (Operating)
- Terry Fox Foundation - \$375 (Operating)

FURTHER THAT financial support to the Fare Share Food Bank be transferred into a MOU outside the Municipal Community Grant Process.

Carried

10.6 2025 Community Services Operating and Capital Budget Presentation and Overview

Moved By Councillor Aaron Burchat

Seconded By Councillor Adam Bureau

WHEREAS at the Community Services, Protection and Economic Development Standing Committee meeting on October 30, 2024, the Committee considered the 2025 Community Services Operating and Capital Budget Presentation and Overview.

NOW THEREFORE BE IT RESOLVED THAT Council approve the presented 2025 Community Services Operating and Capital Budget.

Tabled

Councillor Miriam Mutton joined the meeting at 1:56 p.m.

Council consented to the above noted motion being tabled.

Council consented to the motion noted below being taken from the table.

Moved By Councillor Aaron Burchat

Seconded By Councillor Adam Bureau

THAT Council refer the Cobourg Library Board Budget back to the Cobourg Library Board for reconsideration on options to be brought back to Council with a lower increase in the overall budget request to be incorporated back into the 2025 Town of Cobourg Operating and Capital Budget for consideration and approval.

Carried

Deputy Mayor Nicole Beatty left the meeting at 2:22 p.m. and returned at 2:23 p.m.

Mayor Lucas Cleveland rescinded the position of Chair to Deputy Mayor Nicole Beatty at 2:27 p.m. and left the meeting.

Council consented to the motion noted below being taken from the table.

Moved By Councillor Aaron Burchat

Seconded By Councillor Adam Bureau

WHEREAS at the Community Services, Protection and Economic Development Standing Committee meeting on October 30, 2024, the Committee considered the 2025 Community Services Operating and Capital Budget Presentation and Overview.

NOW THEREFORE BE IT RESOLVED THAT Council approve the presented 2025 Community Services Operating and Capital Budget.

Carried

10.7 2025 Cobourg Fire Operating and Capital Budget Presentation and Overview

Moved By Councillor Aaron Burchat

Seconded By Councillor Adam Bureau

WHEREAS at the Community Services, Protection, and Economic Development Standing Committee meeting on October 30, 2024, the Committee considered the 2025 Cobourg Fire Operating and Capital Budget Presentation and Overview.

NOW THEREFORE BE IT RESOLVED THAT Council approve the presented 2025 Cobourg Fire Operating and Capital Budget.

Carried

10.8 2025 Municipal Law Enforcement Department Operating and Capital Budget Presentation and Overview

Moved By Councillor Aaron Burchat

Seconded By Councillor Adam Bureau

WHEREAS at the Community Services, Protection, and Economic Development Standing Committee meeting on October 30, 2024, the Committee considered the 2025 Municipal Law Enforcement Department Operating and Capital Budget Presentation and Overview.

NOW THEREFORE BE IT RESOLVED THAT Council approve the presented 2025 Municipal Law Enforcement Department Operating and Capital Budget.

Carried

10.9 2025 Economic Development and Venture 13 Innovation and Entrepreneurship Centre Operating and Capital Budget Presentation and Overview

Moved By Councillor Adam Bureau
Seconded By Councillor Randy Barber

WHEREAS at the Community Services, Protection, and Economic Development Standing Committee meeting on October 30, 2024, the Committee considered the 2025 Economic Development and Venture 13 Innovation and Entrepreneurship Centre Operating and Capital Budget Presentation and Overview.

NOW THEREFORE BE IT RESOLVED THAT Council approve the presented 2025 Economic Development and Venture 13 Innovation and Entrepreneurship Centre Operating and Capital Budget.

Carried

10.10 2025 Public Works Division Operating and Capital Budget Presentation and Overview

Moved By Councillor Randy Barber
Seconded By Councillor Aaron Burchat

WHEREAS at the Public Works, Planning and Development Standing Committee meeting the Committee considered the 2025 Public Works Division Operating and Capital Budget Presentation and Overview.

NOW THEREFORE BE IT RESOLVED THAT Council approve the presented 2025 Public Works Division Operating and Capital Budget.

Carried

10.11 2025 Planning and Development Division Operating and Capital Budget Presentation and Overview

Moved By Councillor Aaron Burchat
Seconded By Councillor Adam Bureau

WHEREAS at the Public Works, Planning and Development Standing Committee meeting the Committee considered the 2025 Planning and Development Division Operating and Capital Budget Presentation and Overview.

NOW THEREFORE BE IT RESOLVED THAT Council approve the presented 2025 Planning and Development Division Operating and Capital Budget.

Carried

10.12 2025 General Government Services Operating and Capital Budget Presentation and Overview

Moved By Councillor Aaron Burchat

Seconded By Councillor Randy Barber

WHEREAS at the Corporate, Finance and Legislative Standing Committee meeting the Committee considered the 2025 General Government Services Operating and Capital Budget Presentation and Overview.

NOW THEREFORE BE IT RESOLVED THAT Council approve the presented 2025 General Government Services Operating and Capital Budget.

Amended

Moved By Councillor Randy Barber

Seconded By Councillor Adam Bureau

MOTION TO AMEND

That the following be incorporated into the 2025 General Government Operating Budget approval:

WHEREAS the current minimum wage in Ontario is \$17.20 per hour and Councillors are currently receiving a remuneration of \$17.00 per hour.

NOW THEREFORE BE IT RESOLVED THAT Council amend the Council Budget line - Payrolls and Salaries to include a 3% increase in Councillor salaries to \$17.51 per hour from \$17.00 per hour which results in a \$0.51 increase, which is \$0.31 over the minimum wage and a salary for Councillors of \$31,868; and

FURTHER THAT the Committee increase the Mayor and Deputy Mayor Salary with the same % increase of the Councillor proposed increase in order to keep the distance of remuneration for the respective roles and responsibilities.

Carried

Mayor Lucas Cleveland returned to the meeting at 3:06 p.m.

Councillor Adam Bureau left the meeting at 3:11 p.m. and returned at 3:20 p.m.

Moved By Councillor Aaron Burchat
Seconded By Councillor Randy Barber

WHEREAS at the Corporate, Finance and Legislative Standing Committee meeting the Committee considered the 2025 General Government Services Operating and Capital Budget Presentation and Overview.

NOW THEREFORE BE IT RESOLVED THAT Council approve the presented 2025 General Government Services Operating and Capital Budget, as amended.

Carried

Deputy Mayor Nicole Beatty rescinded the position of Chair to Mayor Cleveland at 3:19 p.m.

Council recessed at 3:21 p.m. and returned at 3:35 p.m.

Mayor Lucas Cleveland rescinded the position of Chair to Deputy Mayor Nicole Beatty at 3:35 p.m.

Moved By Mayor Lucas Cleveland
Seconded By Councillor Randy Barber

THAT the following be incorporated into the 2025 General Government Operating Budget approval:

THAT Council add \$20,000 in the Operating Budget to include a midterm report on Council decisions and work for the last two (2) years of this term of Council to be communicated publicly through communications; and

FURTHER THAT Council direct Staff to implement a yearly amount of \$5,000 in future Council Operating Budgets to be put away for this mid-term report for each term of Council.

Carried

Councillor Aaron Burchat left the meeting at 3:46 p.m.

Deputy Mayor Nicole Beatty rescinded the position of Chair to Mayor Lucas Cleveland at 3:47 p.m.

10.13 2025 Operating and Capital Budget Review

Moved By Deputy Mayor Nicole Beatty

Seconded By Councillor Adam Bureau

WHEREAS Council has considered the 2025 Town of Cobourg Operating and Capital Budget recommendations; and

WHEREAS Council adopt the Division recommendations and refer to Regular Council for approval.

NOW THEREFORE BE IT RESOLVED THAT the Council approve as amended the Draft 2025 Capital Budget in the amount of \$111,482,784; and

FURTHER THAT Council approve as amended the Draft 2025 Operating Budget with the Municipal Levy of \$32,728,233 which represents a 6.68% increase over the 2024 Operating Budget and a 5.36% net increase after allowing for New Assessment Growth of 2.32% and an infrastructure levy of 1.00%.

Carried

10.14 2025 Environmental Services Operating and Capital Budget Review

Moved By Deputy Mayor Nicole Beatty

Seconded By Councillor Adam Bureau

WHEREAS Council has considered the 2025 Town of Cobourg Environmental Services Budget recommendations refer to Regular Council for approval.

NOW THEREFORE BE IT RESOLVED THAT Council approve as presented the 2025 Operating Budget for Environmental Services for the Town of Cobourg indicating Total Revenue of \$7,428,764 and Total Expenditures of \$5,118,741 resulting in a Net Operating Surplus of \$634,023 which will be transferred to the Sewer Rates Reserve; and

FURTHER THAT Council approve the 2025 Capital Budget for Environmental Services for the Town of Cobourg in the amount of \$1,676,000.

Carried

11. Adjournment

Mayor Lucas Cleveland called for adjournment at the completion of all items on the Budget Agenda at 3:55 p.m.

Lucas Cleveland, Mayor

Brent Larmer, Clerk