



The Corporation of The Town of Cobourg
Corporate, Finance, and Legislative Standing Committee
Minutes

Thursday, November 28, 2024
1:00 p.m.
Council Chambers, Victoria Hall, Cobourg

Members Present: Councillor Randy Barber, Chair
Mayor Lucas Cleveland

Members Present Virtually: Deputy Mayor Nicole Beatty

Staff Present: Brian Geerts, Director of Community Services
Adam Giddings, Director of Corporate Services/Treasurer
Cristal Laanstra, Director, Planning and Development
Brent Larmer, Municipal Clerk/Director of Legislative Services
Kristina Lepik, Deputy Clerk/Manager of Legislative Services
Tracey Vaughan, Chief Administrative Officer
Cassidy Sweet, Council and Committee Coordinator

1. Call to Order

Chair, Councillor Randy Barber called the Meeting to Order at 1:10 p.m.

2. Traditional Land Acknowledgement

The Town of Cobourg respectfully acknowledge that we are located in the traditional and treaty territory of the Michi Saagiig (Mississauga) and Chippewa Nations, collectively known as the Williams Treaties First Nations, which include: Curve Lake, Hiawatha, Alderville, Scugog Island, Rama, Beausoleil, and Georgina Island First Nations.

The Town of Cobourg respectfully acknowledge that the Williams Treaties First Nations have been stewards and caretakers of these lands and waters, and that today remain vigilant over their health and integrity for generations to come. We are all Treaty people.

Deputy Mayor Nicole Beatty joined the meeting at 1:12 p.m.

3. Introduction of Addendum Items

- 3.1 Item 7.1 - Delegation from Carter Brown regarding a request for the Cobourg Public Library to instigate a written policy for the treatment of patrons and a complaints process**
- 3.2 Item 8.1 Memo from Lakefront Utility Services (LUSI) Board regarding Proposed 2025 Waterworks Capital and Operating Budget**
- 3.3 Item 9.4 Memo from Waterworks management (LUSI) and the LUSI Board of Directors regarding Town of Cobourg Proposed 2025 Water Rates**

4. Confirmation of Agenda

- 4.1 Confirmation of the Corporate, Finance, and Legislative Standing Committee November 28, 2024 Agenda**

Moved By Mayor Lucas Cleveland
Seconded By Councillor Randy Barber

THAT the Committee confirm the agenda, as amended.

Carried

5. Disclosure of Pecuniary (Financial) Interest

There were no Declarations of Pecuniary Interest from Members of Council.

6. Community Announcements

None.

7. Delegations

- 7.1 Delegation from Carter Brown regarding a request for the Cobourg Public Library to instigate a written policy for the treatment of patrons and a complaints process**

Moved By Mayor Lucas Cleveland
Seconded By Deputy Mayor Nicole Beatty

WHEREAS the Committee adopt the following recommendation and refer to Regular Council for final approval.

NOW THEREFORE BE IT RESOLVED THAT Council refer the delegation from Delegation from Carter Brown regarding a request for the Cobourg Public Library to instigate a written policy for the treatment of patrons and a complaints process to staff for a report back.

Carried

8. Outside Presentation / Information from Advisory Committees or Task Forces

8.1 Memo from Lakefront Utility Services Inc. (LUSI) Board regarding Proposed 2025 Waterworks Services Capital and Operating Budget

Moved By Deputy Mayor Nicole Beatty
Seconded By Councillor Randy Barber

WHEREAS the Committee adopt the following recommendation and refer to Regular Council for final approval; and

WHEREAS Council consider the 2025 Waterworks Services Capital and Operating Budgets as presented by the President and CEO, Lakefront Utilities Services Inc. and recommended from the LUSI Board of Directors.

NOW THEREFORE BE IT RESOLVED THAT Council approve the 2025 Capital Budget for Water Services for the Town of Cobourg in the amount of \$8,930,694, as outlined in the 2025 Waterworks Summary Capital Budget; and

FURTHER THAT Council approve the 2025 Waterworks Operating Budget for Water Services for the Town of Cobourg in the amount of \$4,036,828, as outlined in the 2025 Waterworks Budget of the Town of Cobourg.

Carried

9. Consent Agenda

Moved By Mayor Lucas Cleveland
Seconded By Deputy Mayor Nicole Beatty

THAT the Committee adopt the following recommendations contained within the staff reports on the consent agenda as a single motion and refer to Regular Council for final approval.

9.1 Report No. COR-2024-018 from Treasurer/Director, Corporate Services regarding 2025 Billing Dates and Residential/Commercial Billing

WHEREAS the Committee adopt the following recommendation and refer to Regular Council for final approval.

NOW THEREFORE BE IT RESOLVED THAT Council accept the consolidation of the residential and commercial tax billing due dates and date changes for taxes due; and

FURTHER THAT Council accept the consolidation of the residential and commercial bills for taxpayers that have a combined residential and commercial property into one bill.

9.2 Report No. COR-2024-019 from Treasurer/Director, Corporate Services regarding Comprehensive Insurance Program - November 1, 2024, to November 1, 2025

WHEREAS the Committee adopt the following recommendation and refer to Regular Council for final approval.

NOW THEREFORE BE IT RESOLVED THAT Council accept the recommendation from McDougall Insurance Brokers Inc. (Cobourg) and renew the Comprehensive Insurance Program with Marsh Canada for the period November 1, 2024 to November 1, 2025 at a cost of \$767,365 (excluding taxes).

9.3 Report No. COR-2024-020 from Treasurer/Director, Corporate Services regarding RCMP Musical Ride Update

WHEREAS the Committee adopt the following recommendation and refer to Regular Council for final approval.

NOW THEREFORE BE IT RESOLVED THAT Council receive the report for information purposes.

9.4 Report No. COR-2024-021 from Treasurer/Director, Corporate Services and Director, Public Works and Engineering regarding Water/Wastewater Rates - January 25 and Water/Wastewater Connection Charge By-law Amalgamation

WHEREAS the Committee adopt the following recommendation and refer to Regular Council for final approval; and

WHEREAS Council authorized a by-law be prepared for presentation to Council to increase both the monthly base charge and consumptive rate charge of the Water and Wastewater Rates in accordance with the schedules provided in the 2020 Town of Cobourg Water and Wastewater Rate Study as prepared by Watson and Associates Economists Ltd. and adopted by Council Resolution 010-21 dated January 11, 2021; and

WHEREAS Council authorized that within the same by-law owners of buildings be required to connect such buildings to the municipality's sewage works.

NOW THEREFORE BE IT RESOLVED THAT Council enact a by-law to allow Lakefront Utility Services Inc. to implement these rate increases, with an effective date of January 1, 2025.

9.5 Report No. COMM-2024-027 from Director, Community Services regarding Community Grants – Methods and Options for Grant Award, Performance Monitoring, and Accountability

WHEREAS the Committee adopt the following recommendation and refer to Regular Council for final approval.

NOW THEREFORE BE IT RESOLVED THAT Council receive this report for information purposes; and

FURTHER THAT Council recognizes the value and importance of the Municipal Grants Program as a practical support to local agencies for community needs; and

FURTHER THAT Council direct staff to develop a Request for Proposal to locate a community foundation or other disbursement partner that can effectively administer the Community Grants program in 2026 and beyond acting as a Community Grants Task Force.

9.6 Report No. LS-2024-023 from Town Clerk/Director, Legislative Services and Director of Planning and Development regarding 117 Durham Street Disposal and Sale – Update to Council and Options for consideration

WHEREAS the Committee adopt the following recommendation and refer to Regular Council for final approval.

NOW THEREFORE BE IT RESOLVED THAT Council receive the staff report for information purposes; and

FURTHER THAT Council provide direction to Staff on the next steps on the disposal of the subject property located at 117 Durham Street, Cobourg including direction on preparing the land to be placed on the open market with the following steps to be taken:

1. Direction to staff to disposal of the land to include a less intensive and information heavy process and eliminating the requirement for affordable units, but encouraging the creation of affordable units, and relying on the development planning process to guide any developer on the development of the lands.
2. Severance of the boardwalk and waterfront lands from the parcel to remain in parkland and maintain ownership of the undevelopable lands prior to final advertisement and sale of the property.

3. Initiation of the rezoning process of the land, which will be subject to all Planning Act requirements to be rezoned as determined by Council with advice and recommendation from the Director of Planning and Development.
4. Seek out a new appraisal of the land based on the rezoning and severance for the intention to hit the open market as a newly formed parcel ready for residential development and work with a professional real estate professional; and
5. Creation of agreed conditions to be part of the final purchase and sale agreement which includes the development applications and permits to be applied for within two (2) to three (3) years of purchase or sooner to be negotiated.

9.7 Report No. LS-2024-024 from Legislative Coordinator - Accessibility regarding Extension of 2020-2024 Multi-Year Accessibility Plan

WHEREAS the Committee adopt the following recommendation and refer to Regular Council for final approval.

NOW THEREFORE BE IT RESOLVED THAT Council extend the Multi-Year Accessibility Plan for 2020-2024 for an additional year to 2025, with a new four year plan to be submitted in 2025 for 2026-2030; and

FURTHER THAT Council direct Staff to begin broad public engagement with the residents of Cobourg and the Accessibility Advisory Committee on the Multi-Year Accessibility Plan 2026-2030.

Carried

10. Items Extracted from Consent Agenda

None.

11. Notice of Motion

None.

12. Departmental Updates/Discussion

Directors provided information and updates to Council and the Public on Divisional areas.

Mayor Lucas Cleveland left the meeting at 1:57 p.m.

13. Adjournment

Chair, Councillor Randy Barber called for adjournment at the completion of all items on the Agenda at 1:58 p.m.