



The Corporation of The Town of Cobourg
REGULAR COUNCIL MEETING
MINUTES

February 1, 2021, 6:00 p.m.
Electronic Participation

Members Present: Mayor John Henderson
Deputy Mayor Suzanne Séguin
Councillor Nicole Beatty
Councillor Adam Bureau
Councillor Emily Chorley
Councillor Brian Darling

Members Absent Councillor Aaron Burchat

Staff Present: Tracey Vaughan, Chief Administrative Officer
Ian Davey, Treasurer/Director of Corporate Services
Glenn McGlashon, Director of Planning and Development
Laurie Wills, Director of Public Works
Teresa Behan, Deputy Director Community Services
Brent Larmer, Municipal Clerk/Manager of Legislative Services
Krystal Christopher, Deputy Clerk

1. CALL TO ORDER

His Worship Mayor Henderson called the Meeting to Order at 5:01 PM.

2. CLOSED SESSION

Council went into Closed Session at 5:02 PM.

Resolution 029-21

Moved by Deputy Mayor Suzanne Séguin

THAT Council meet in Closed Session in accordance with Section 239 of the Municipal Act S.O. 2001 regarding:

Carried

- 2.1 Section 239 (2) (c) a proposed or pending acquisition or disposition of land by the municipality or local board regarding a proposed lease amending agreement at the Northam Industrial Park - Lucas Point Industrial Park Cobourg.**

Closed Session concluded at 5:25 PM

Council moved into Open Session at 6:00 PM

Carried

3. TRADITIONAL LAND ACKNOWLEDGEMENT

His Worship Mayor Henderson recited the Traditional Land Acknowledgment statement.

4. MOMENT OF REFLECTION

The Mayor asked that Council and Members of the Public to pause for a Moment of Reflection.

5. ADDITIONS TO THE AGENDA

There were no additions to the agenda.

6. DISCLOSURE OF PECUNIARY (FINANCIAL) INTEREST

There were no Declarations of Pecuniary Interest Declared by Members of Council.

7. ADOPTION OF MINUTES OF THE PREVIOUS MEETING

7.1 Adoption of the January 11, 2021 Regular Council Minutes.

Resolution 031-21

Moved by Deputy Mayor Suzanne Séguin

Seconded by Councillor Adam Bureau

THAT Council adopt the minutes of the Regular Council meeting held on January 11, 2021.

Carried

7.2 Adoption of the January 13, 2021, Emergency Special Council Minutes

Resolution 032-21

Moved by Deputy Mayor Suzanne Séguin

Seconded by Councillor Brian Darling

THAT Council adopt the minutes of the Special Emergency Council meeting held on January 13, 2021.

Carried

7.3 Adoption of the January 21, 2021, Operating and Capital Budget Review Meeting Minutes.

Resolution 033-21

Moved by Deputy Mayor Suzanne Séguin

Seconded by Councillor Nicole Beatty

THAT Council adopt the minutes of the 2021 Operating and Capital Budget Review Meeting held on January 21, 2021.

Carried

7.4 Adoption of the January 22, 2021, Operating and Capital Budget Review Meeting Minutes.

Councillor Chorley requested an amendment to page 7 of the minutes that speaks to the wood board walk replacement.

Resolution 034-21

Moved by Deputy Mayor Suzanne Séguin

Seconded by Councillor Nicole Beatty

THAT Council adopt the minutes of the 2021 Operating and Capital Budget Review Meeting held on January 22, 2021, as amended.

Carried

8. PRESENTATIONS

8.1 Pacific Western Transportation (PWT) and RideCo, regarding On Demand Transit.

Nicole Harvey, RideCo and John Neamtzu, PWT, provided background information and overview of the on-demand transit software and solution, RideCo. Ms. Harvey spoke to accessibility and booking, rider experience, project timeline, the projects scope in relation to the town wide on-demand service and expected service improvements. To conclude, Ms. Harvey provided a product demonstration for Council.

After a question and answer period, N. Harvey and J. Neamtzu were dismissed at 6:50 PM

9. DELEGATIONS

9.1 Sharon Teves, Cobourg Resident, regarding Parking Concerns on Henderson Drive, Cobourg

Brent Larmer, Municipal Clerk/Manager, Legislative Services, spoke to the written submission received by residents regarding parking concerns in West Park Village.

Members of Council engaged in a discussion regarding on-street parking regulations and raised questions.

Laurie Wills, Director of Public Works, responded to questions raised by Council.

10. DELEGATION ACTIONS

Resolution 035-21

Moved by Councillor Brian Darling

Seconded by Councillor Emily Chorley

THAT Council receive the delegation for information purposes

FURTHER THAT the concerns be forwarded to the Road Safety Team for comment

FURTHER THAT the Road Safety Team bring a report back to Council with recommendations

Carried

11. REPORTS

11.1 General Government Services

11.1.1 Committee of the Whole meeting notes held on January 25, 2021

Resolution 036-21

Moved by Deputy Mayor Suzanne Séguin

Seconded by Councillor Nicole Beatty

THAT Council receive the notes of the Committee of the Whole meeting held on January 25, 2021 for information purposes.

Carried

11.1.2 Town of Cobourg Covid-19 Update - Verbal - Chief Administrative Officer.

Tracey Vaughan, Chief Administrative Officer, spoke to working with the Communications department to provide updates on the Town's website regarding COVID-19 matters.

Resolution 037-21

Moved by Deputy Mayor Suzanne Séguin

Seconded by Councillor Brian Darling

THAT Council receive the COVID-19 Verbal Update from the Chief Administrative Officer for information purposes

Carried

11.2 Planning and Development Services

11.3 Public Works Services

11.3.1 Memo from the Director of Public Works, regarding the 2021 Provincial Gas Tax Funding.

Resolution 038-21

Moved by Councillor Brian Darling

Seconded by Councillor Adam Bureau

THAT Council authorize the preparation of a by-law to be presented at a Regular Council Meeting to authorize the Mayor and the Municipal Clerk to execute an agreement with Her Majesty the

Queen in Right of Ontario (as represented by the Minister of Transportation for the Province of Ontario) related to funding provided by the Province of Ontario to the Town of Cobourg under the Dedicated Gas Tax Funds for the Public Transportation Program.

Amended

11.4 Parks and Recreation Services

11.5 Protection Services

11.6 Arts, Culture and Tourism Services

12. MOTIONS

12.1 General Government Services

12.1.1 Motion from the Committee of the Whole, regarding the 2021 Town of Cobourg Operating and Capital Budget Approval.

Resolution 039-21

Moved by Deputy Mayor Suzanne Séguin

Seconded by Councillor Brian Darling

WHEREAS the Committee of the Whole has considered the 2021 Town of Cobourg Operating and Capital Budget recommendations as presented at the Committee of the Whole Budget Meeting held on January 21, 2021;

NOW THEREFORE BE IT RESOLVED THAT Council approve the 2021 Capital Budget in the amount of \$8,124,600.

AND FURTHER THAT Council approve the 2021 Operating Budget with the Municipal Levy of \$24,793,569 which represents a 0.4% increase over the 2020 Operating Budget and a (0.2)% net decrease after allowing for New Assessment Growth of 0.6%.

Amended

Resolution 040-21

Moved by Councillor Brian Darling

Seconded by Councillor Adam Bureau

THAT the 2021 Operating and Capital Budget approval be amended by adding an amount of \$40,000 from the Federal Gas Tax Reserve to the Public Works Capital budget item, bi-annual sidewalk program

Carried

Resolution 041-21

Moved by Councillor Adam Bureau

Seconded by Councillor Nicole Beatty

WHEREAS the Flag pole at the Cobourg Public Library is damaged and the placement is not in a good location and

WHEREAS the cost of replacing and changing the location of the pole would have a cost of \$6000.00 and can be taken out of the outside maintenance budget and

WHEREAS having the Canadian Flag flying at the Library is a sign of respect for all Canadians and

NOW THERE FOR IT BE RESOLVED that council approve the replacement costs of the flag and flag pole at the Cobourg public Library at a cost of \$6000.00

Carried

Resolution 042-21

Moved by Deputy Mayor Suzanne Séguin

Seconded by Councillor Brian Darling

WHEREAS the Committee of the Whole has considered the 2021 Town of Cobourg Operating and Capital Budget recommendations as presented at the Committee of the Whole Budget Meeting held on January 21, 2021;

NOW THEREFORE BE IT RESOLVED THAT Council approve the 2021 Capital Budget in the amount of \$8,139,600.

AND FURTHER THAT Council approve the 2021 Operating Budget with the Municipal Levy of \$24,793,569 which represents a 0.4% increase over the 2020 Operating Budget and a (0.2)% net decrease after allowing for New Assessment Growth of 0.6%.

Carried

12.1.2 Motion from the Committee of the Whole regarding the 2021 Environmental Services Operating and Capital Budget Approval.

Resolution 043-21

Moved by Deputy Mayor Suzanne Séguin

Seconded by Councillor Adam Bureau

WHEREAS the Committee of the Whole has considered the 2021 Town of Cobourg Environmental Services Budget recommendations as presented at the Committee of the Whole Budget Meeting held on January 21 and January 22, 2021;

NOW THEREFORE BE IT RESOLVED THAT Council approve the 2021 Operating Budget for Environmental Services for the Town of Cobourg indicating Total Revenue of \$6,543,750 and Total Expenditures of \$4,091,724 resulting in a Net Operating Surplus of \$2,452,026 which will be transferred to the Sewer Rates Reserve;

AND FURTHER THAT Council approve the 2021 Capital Budget for Environmental Services for the Town of Cobourg in the amount of \$7,663,900 as outlined on the summary report.

Carried

12.2 Planning and Development Services

12.3 Public Works Services

12.4 Parks and Recreation Services

12.5 Protection Services

12.6 Arts, Culture and Tourism Services

13. BYLAWS

13.1 General Government Services

13.1.1 By-law No.007-2021, being a by-law to enter into a Lease Amending Agreement with Graphic Packaging International, LLC and the Corporation of the Town of Cobourg - Northam Industrial Park– Building 6 East, Cobourg.

Resolution 044-21

Moved by Deputy Mayor Suzanne Séguin

Seconded by Councillor Nicole Beatty

THAT Council adopt By-law 007-2021, being a by-law to authorize the Mayor and Municipal Treasurer to execute on behalf of the Corporation a Lease Amending Agreement with Graphic Packaging International, LLC at Northam Industrial Park – Building 6 East, 740 Division Street, Cobourg.

Carried

13.2 Planning and Development Services

13.2.1 By-law No.008-2021, being a by-law to authorize the execution of a Development Agreement with 2770583 Ontario Inc., King & Brook Inc. & King & Brookeast Inc. (428-432 King St. East, Cobourg).

Resolution 045-21

Moved by Councillor Nicole Beatty

Seconded by Councillor Adam Bureau

THAT Council adopt By-law 008-2021, being a by-law to authorize the Mayor and Municipal Clerk to execute on behalf of the Corporation an agreement with 2770583 Ontario Inc., King & Brook Inc., King & Brookeast Inc., Lakefront Utility Services Inc. and the Corporation of the Town of Cobourg for the development of a 971 m2 free-standing multi-unit commercial complex and associated driveway and parking facilities at 428-432 King St. East, Cobourg, ON, subject to the finalization of details by municipal staff and external review agencies.

Carried

13.2.2 By-law No.009-2021, being a by-law to amend Zoning By-Law Number 085-2003 (265-327 Elgin Street East – Northumberland County Housing Corp).

Resolution 046-21

Moved by Councillor Nicole Beatty

Seconded by Councillor Emily Chorley

THAT Council adopt By-law 009-2021, being a by-law to re-zone the 0.84 ha (2.1 ac) parcel of land at 265-327 Elgin Street East from “Residential Type 3 (R3) Zone” to “Residential Type 4 Exception 32 Holding (R4-32-H) Zone” to permit a 40 unit, two-storey residential stacked townhouse development and associated accessory building, open space and parking.

Carried

13.3 Public Works Services

13.3.1 By-law No.010-2021, being a by-law to enter into an Agreement for the 2021 Dedicated Gas Tax Funding.

Resolution 047-21

Moved by Councillor Brian Darling

Seconded by Councillor Nicole Beatty

THAT Council adopt By-law 010-2021, being a by-law to authorize the Mayor and Municipal Clerk to execute an agreement with Her Majesty the Queen in Right of Ontario (as represented by the Minister of Transportation for the Province of Ontario) under the Dedicated Gas Tax Funds for the Public Transportation Program.

Carried

13.3.2 By-law 012-2021 being a by-law to lift the One-Foot Reserves and to authorize the establishment and laying out of a Public Highway (Plan 390 Burwash Street, Cobourg).

Resolution 048-21

Moved by Councillor Brian Darling

Seconded by Councillor Nicole Beatty

THAT Council adopt By-law 012-2021, being a by-law to lift the One-Foot Reserves and to authorize the establishment and laying out of a Public Highway known municipally as Burwash Street, Cobourg.

Carried

13.4 Parks and Recreation Services

13.5 Protection Services

13.6 Arts, Culture and Tourism Services

13.7 General Government Services

13.7.1 THAT the following bylaw(s) be passed:

Resolution 049-21

Moved by Deputy Mayor Suzanne Séguin

Seconded by Councillor Emily Chorley

THAT leave be granted to introduce bylaws 007-2021 to 010-2021 and bylaw 012-2021 and to dispense with the reading of the bylaws by the Municipal Clerk and that the same be considered read and passed and that the Mayor and the Municipal Clerk sign the same and the Seal of the Corporation be thereto affixed.

Carried

14. PETITIONS

15. COMMITTEE/BOARD MINUTES (INFORMATION PURPOSES ONLY)

15.1 Parks and Recreation Advisory Committee Minutes - December 8, 2020

15.2 Accessibility Advisory Committee Minutes - January 20, 2021

15.3 Cobourg Library Board Minutes - November 18, 2020 & December 16, 2020

15.4 Cobourg Heritage Advisory Committee Minutes - November 25, 2020

15.5 Transportation Advisory Committee Minutes - December 17, 2020

15.6 Planning and Development Advisory Committee Minutes - November 24, 2020

Resolution

THAT Council receive the Advisory Committee and Local Board Minutes for information purposes

16. CORRESPONDENCE

16.1 Correspondence, Coalition of Inclusive Municipalities Town of Cobourg Welcome Letter.

Resolution 050-21

Moved by Deputy Mayor Suzanne Séguin

Seconded by Councillor Nicole Beatty

THAT Council receive the correspondence for information purposes.

Carried

17. NOTICE OF MOTION

18. COUNCIL/COORDINATOR ANNOUNCEMENTS

18.1 Members of Council present verbal reports on matters within their respective areas of responsibility.

19. UNFINISHED BUSINESS

19.1 Municipal Council Unfinished/Outstanding Business Tracking Table

20. CONFIRMATORY BY-LAW

20.1 Bylaw 011-2020, being a bylaw to confirm the proceedings of the Council Meeting of February 1, 2021.

Resolution 051-21

Moved by Deputy Mayor Suzanne Séguin

Seconded by Councillor Adam Bureau

THAT leave be granted to introduce Bylaw 010-2020 and to dispense with the reading of the Bylaw by the Municipal Clerk to confirm the proceedings of Council of the Town of Cobourg at its Regular Council Meeting held on February 1, 2021 and the same be considered read and passed and that the Mayor and the Municipal Clerk sign the same and the Seal of the Corporation be thereto affixed.

Carried

21. ADJOURNMENT

Resolution 052-21

Moved by Councillor Adam Bureau

THAT the meeting adjourn (8:02 PM)

Carried

Municipal Clerk B. Larmer

Mayor J. Henderson