

**The Corporation of The Town of Cobourg
Parks and Recreation Advisory Committee
MINUTES**

**December 8, 2020, 10:00 a.m.
Electronic Participation**

Members Present: Emily Chorley
 Beth Bellaire, Chair
 Miriam Mutton
 James McGrath
 Richard Pope
 Trish Whitney

Staff Present: Jodi Ware-Simpson
 Teresa Behan, Deputy Director, Community Services

Regrets: Dora Body

1. CALL TO ORDER

The meeting was called to order at 10:07am.

2. APPROVAL/ADDITIONS TO THE AGENDA

Moved by Miriam Mutton

THAT the Agenda dated December 8, 2020 be approved as presented/amended.

Carried

3. DECLARATIONS OF INTEREST BY MEMBERS

None

4. ADOPTION OF MINUTES

Moved by James McGrath

THAT the minutes dated November 3, 2020 be adopted as presented/amended.

Carried

5. DELEGATIONS/PRESENTATIONS

None

6. COMMUNICATIONS/CORRESPONDENCE

6.1 Cobourg Brainstormers Correspondence

Moved by Beth Bellaire, Chair

THAT The Parks and Recreation Advisory Committee receive the correspondence regarding the Cobourg beach survey from the Cobourg Brainstormers for information purposes.

Carried

6.2 Cobourg Budget Meeting Delegation Letter

Member Mutton reviewed the correspondence from Terry Marrocco that was sent to Council.

Councillor Chorley will express at Council that tree planting is very important to the Parks and Recreation Advisory Committee and that the Committee endorses the letter.

6.3 Letter Regarding Marina Finances

Reviewed the letter from Ted Williams regarding the Marina Finances that was sent to Council.

7. REPORTS

7.1 Beach Survey Input (Jamie Kramer, Accessibility Coordinator)

Jamie Kramer, Accessibility Coordinator, discussed what she is currently working on. She stressed the importance of including accessibility and inclusivity questions in the survey. She will review the related questions on the survey before it is published.

7.2 Beach Management - Other Municipalities (Teresa Behan)

The Deputy Director reviewed the findings of the Beach Management report from Kara Euale, Manager of Marketing and Events.

ACTION: The results will be sent to the Committee (attached to the minutes).

7.3 Marketing and Events Advertising Budget (Teresa Behan)

The Deputy Director reviewed the Marketing and Events Advertising Budget from Kara Euale, Manager of Marketing and Events.

7.4 Beach Survey (Beth Bellaire)

Councillor Chorley, Member Pope and Member Whitney have been meeting regularly to work on the beach survey. They will send the next version to the accessibility coordinator for review. A draft survey will be ready for the meeting in January.

7.5 Annual Work Plan (Beth Bellaire)

The Chair, Beth Bellaire will send an updated version of the plan. The Committee will finalize in January.

7.6 Special Meeting of Council on December 3 - Waterfront Condition Assessment (Beth Bellaire)

The final report was received from Shoreplan. Councillor Chorley reviewed the project.

7.7 2020 Tree Planting Report (Teresa Behan)

Deputy Director Behan reviewed the 2020 tree planting report.

A report will be sent to council in January.

\$25,000 has been added to the 2021 draft budget for tree planting as per the request from this Committee.

Moved by Richard Pope

The Parks and Recreation Advisory committee would like to commend the Public Works Department on the tree planting within the Kerr Street Road Project.

Carried

8. NEW BUSINESS

No new business

9. UNFINISHED BUSINESS

Trash to Treasures - Spring 2021

Adult Fitness Park - Extended to March 2022

Legal Opinion Prior to Further Attempts to Regulate On-Water Activities -
Deferred until a new legal opinion is obtained. Brent Larmer, Legislative Clerk, is working on this.

10. CLOSED SESSION

THAT The Parks and Recreation Advisory Committee meet in Closed Session in accordance with Section 239 (2) (b) of the *Municipal Act, 2001*, regarding:

s. 239 (2) (b) Personal matters about an identifiable individual including municipal or local board employees.

Carried

11. NEXT MEETING

The Committee agreed to meet the first Tuesday of the month at 1:00pm.
The next meeting will be on January 5 at 1:00pm.

12. ADJOURNMENT

The meeting was adjourned at 11:50am.