

Cobourg Public Library Board

MINUTES

December 16, 2020, 7:00 p.m.

Electronic Participation

Members Present: Kevin Caldwell
Diana Cleland
Jennifer Gillard
Councillor Pat McCourt
Councillor Adam Bureau
Simon Chorley
Ken Williamson

Members Absent: Joanne Hearst
Marian Neill

Staff Present: Tammy Robinson, CEO
Kate Davis, Manager of Public Services
Heather Viscount, Manager of Support Services
Jocelyn Gard, Administrative Coordinator

1. CALL TO ORDER

The meeting was called to order at 7:00 p.m. A quorum was established.

2. APPROVAL OF THE AGENDA

Moved by D. Cleland, seconded by P. McCourt, that the Agenda be approved as presented. Carried.

3. DISCLOSURE OF PECUNIARY INTEREST

None declared.

4. BUSINESS ARISING

4.1 Memorandum of Understanding with Town of Cobourg

Moved by S. Chorley, seconded by P. McCourt, to request that the following paragraph be removed from the Memorandum of Understanding between the Corporation of the Town of Cobourg and the Cobourg Public Library:

Page 2, Item 4

Throughout the term of this agreement the Library is responsible for ensuring that they obtain insurance certificates from any outside group or organization who wishes to use the space known as the library for an event or activity which is directed or controlled by that group. The insurance certificate must include commercial general liability insurance of no less than \$2 Million Dollars and must name both the Corporation of the Town of Cobourg and the Cobourg Public Library as additional insureds.

Carried.

Moved by A. Bureau, seconded by K. Williamson, to request that the following , to request that the following line be removed from the Memorandum of Understanding between the Corporation of the Town of Cobourg and the Cobourg Public Library:

Page 4, The Library covenants with the Town:

1) To accept the facility in the current condition as of this date;

Carried.

Moved by D. Cleland, seconded by J. Gillard, to authorize CEO Tammy Robinson to sign the Memorandum of Understanding between the Corporation of the Town of Cobourg and the Cobourg Public Library with the aforementioned requested changes, on behalf of the Library.

Carried.

5. CLOSED SESSION

None

6. ADJOURNMENT

The meeting adjourned at 8:20 p.m.