



**The Corporation of The Town of Cobourg
Heritage Advisory Committee
MINUTES**

**November 25, 2020, 4:00 p.m.
Electronic Participation**

Members Present: Councillor Nicole Beatty
Graham Andrews, Chair
Ken Bagshaw, Vice-Chair
Loren Turner
Felicity Pope
Catherine Richards
Rob Franklin, Manager of Planning Services

Staff Present: Dave Johnson, Heritage Planner
Adriane Miller, Committee Secretary

1. CALL TO ORDER

Chair Graham Andrews called the Meeting to Order at 4:00PM

2. APPROVAL/ADDITIONS TO THE AGENDA

THAT the Agenda dated November 25, 2020 be approved as presented.

3. DECLARATIONS OF INTEREST BY MEMBERS

There were no declarations of interest stated by Committee Members.

4. ADOPTION OF MINUTES

THAT the minutes dated November 12, 2020 be adopted as presented.

5. DELEGATIONS/PRESENTATIONS

6. COMMUNICATIONS/CORRESPONDENCE

Correspondence received from Robert Mikel regarding 93 Albert Street

7. HERITAGE PERMIT APPLICATIONS

None

8. NEW BUSINESS

8.1 589 King St. W - Part IV Individual Designation Amendment to Schedule A

Moved by Member N.Beatty

THAT the Cobourg Heritage Advisory Committee endorse the proposed Amendment to Schedule A of Designation By-law 16-93 approved under Part IV of the Heritage Act for the property known as 589 King Street West (The Cedars);

AND FURTHER THAT the Cobourg Heritage Advisory Committee recommends that Council authorize municipal staff to implement the required process to amend the Designation By-law in accordance with the requirements of the Heritage Act, including the issuance of a Notice of Intention to Amend Schedule A to Designating Bylaw 16-93, the preparation of a new Schedule A, and the registration of the necessary documents on title to recognize the new property limits for The Cedars on Lot 9, Plan 39M-936

CARRIED

9. UNFINISHED BUSINESS

9.1 CHIA Terms of Reference

Committee members will review the attached documentation provided by Staff member Dave Johnson and discuss at the next meeting.

9.2 Heritage District Mail Out

Staff Dave Johnson is working with the Town of Cobourg's Communication Department to complete the new pamphlet for a heritage district mailout in the new year.

9.3 Vacant Committee Positions

Council appointed a new member to the Cobourg Heritage Advisory Committee Robyn Mumford.

9.4 22 Queen Street Report

No report has been received from Andrew Smith. Staff Dave Johnson to provide an update in the new year.

9.5 144 King Street Tour

This property has been sold. Staff Dave Johnson to provide an update to the Committee once a formal heritage application has been received.

10. STAFF APPROVAL SUMMARY LISTS

Staff Approval Summary- received as information

10.1 Staff Approval Memo - D. Johnson

11. ADJOURNMENT

Meeting adjourned at 5:03 PM

12. NEXT MEETING