



## **The Corporation of The Town of Cobourg**

### **2021 OPERATING AND CAPITAL BUDGET REVIEW MEETING**

#### **MINUTES**

**January 22, 2021, 9:00 a.m.**

**Electronic Participation**

Members Present: Mayor John Henderson  
Deputy Mayor Suzanne Séguin  
Councillor Nicole Beatty  
Councillor Aaron Burchat (arrived 11:09 AM)  
Councillor Adam Bureau  
Councillor Emily Chorley  
Councillor Brian Darling

Staff Present: Tracey Vaughan, Chief Administrative Officer  
Ian Davey, Treasurer/Director of Corporate Services  
Glenn McGlashon, Director of Planning and Development  
Laurie Wills, Director of Public Works  
Teresa Behan, Deputy Director, Community Services  
Brent Larmer, Municipal Clerk/Manager of Legislative Services  
Krystal Christopher, Deputy Clerk

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#### **1. CALL TO ORDER**

Deputy Mayor Suzanne Séguin called the meeting to order at 9:01 AM

#### **2. TRADITIONAL LAND ACKNOWLEDGEMENT**

Deputy Mayor Suzanne Séguin recited the Traditional Land Acknowledgment statement.

#### **3. DISCLOSURE OF PECUNIARY INTEREST**

Councillor Burchat declared a conflict of interest with the following items in operating and capital budget due to his place of employment:

- Victoria Hall, alarm monitoring system, pages 38-39
- Special projects, Marina operating budget, surveillance cameras, pages 198-200
- Special projects, Campground, surveillance cameras, pages 209-210
- Community Centre, alarm monitoring, pages 225-225
- Capital projects, Marina security gates for the docks, page 81

Councillor Beatty declared a conflict with page 81 of the capital budget as her place of residence is on Burke Street.

Councillor Darling declared a conflict with the Cobourg Police Services operating and capital budget as his daughter is employed by the Cobourg Police Board as an Executive Assistant.

#### **4. BUDGET INTRODUCTION**

*Introductory Remarks Chair: Deputy Mayor Seguin - General Government Services Coordinator.*

**The Deputy Mayor explained the meeting held today on January 22, 2021 is the Second Half of the Budget Meeting that was adjourned from January 21, 2021 at 5:38 P.M.**

#### **5. 2021 OPERATING AND CAPITAL BUDGET REVIEW**

##### **5.1 All other Operating Budgets Review**

###### **Resolution**

**Moved By** Councillor Adam Bureau

THAT budget line 1900361 for Government Services, Personnel - Employee Assistance Program be adjusted to \$11,250.00

**Carried**

###### **Resolution**

**Moved By** Councillor Brian Darling

THAT budget line item 3140751, under Public Works- Line Painting, be reduced by \$5000.00.

**Carried**

**Resolution**

**Moved By** Councillor Brian Darling

THAT line item Public Works, Parking on Lots, NEW Contract – OPG EV Chargers, be reduced to \$0.00.

**Carried**

**Motion to Recess**

Chair, Deputy Mayor Seguin called a brief ten (5) minute recess. (10:30 AM)

**Carried**

**Resolution**

**Moved By** Councillor Emily Chorley

THAT the hiring of the Director of Community Services be delayed until September 1, 2021.

**Carried**

**Resolution**

**Moved By** Councillor Emily Chorley

THAT lifeguarding at Victoria Park Beach be temporarily suspended in 2021, reducing the aquatics budget by \$109,000; and

FURTHER THAT Staff present additional information to Municipal Council on risk management and liability impacts prior to February 16, 2021.

**Carried**

**Resolution**

**Moved By** Councillor Nicole Beatty

WHEREAS the Concert Hall at Victoria Hall has been identified as one of the key creative assets in the Town of Cobourg's Cultural Master Plan; and

WHEREAS Cobourg Council acknowledges that COVID-19 will continue to impose limitations on events, productions and public gatherings in 2021; and

WHEREAS Cobourg Council understands the importance for the Town to reimagine its role in and support of the arts during the pandemic

Be it resolved that Cobourg Council direct staff to reopen the Concert Hall in 2021 when public health measurements determine it safe to do so; and

FURTHER THAT the Concert Hall, once safely reopened, operates on a cost-recovery basis with all staffing and production costs being built into the rental fees; and

FURTHER THAT that Cobourg Council directs staff to encourage any prospective Concert Hall bookings to open air facilities (E.g. Victoria Park) when possible.

**Carried**

**Resolution**

**Moved By** Councillor Brian Darling

THAT budget line item 7100861 for Community Services Budget, Special Events- Canada Day Celebrations to \$0.00.

**Carried**

**Resolution**

**Moved By** Councillor Adam Bureau

That the budget line item 7100867, Transportation Special Events be reduced to \$0.00

**Carried**

**Resolution**

**Moved By** Councillor Adam Bureau

THAT the Garbage Collection line item 7100869 under the Community Events Budget be adjusted from \$8,000 to \$2,000.

**Carried**

**MOTION TO RECESS**

Chair, Deputy Mayor Seguin called a lunch recess and for Council to return at 1:30 PM (12:49 PM)

**Carried**

**Resolution**

**Moved By** Mayor John Henderson

THAT the budget line item 7700912 CAPS Reserved be reduced to \$0.00.

**Carried**

**Resolution**

**Moved By** Councillor Brian Darling

THAT the Venture 13, 2021 Programming Committee Budget be reduced by \$2,825.00.

**Carried**

**Resolution**

**Moved By** Councillor Nicole Beatty

THAT the budget line item 8910210, Venture 13, Advertising & Promotions, be reduced by \$2000.00

**Carried**

**Resolution**

**Moved By** Councillor Adam Bureau

That the budget line item 8920210, Tourism - Advertising and Promotions be reduced to \$30,000.

**Carried**

**Resolution**

**Moved By** Councillor Emily Chorley

THAT the Summer Student Ambassador program be removed from the 2021 budget in the amount of \$46,217.00

**Carried**

**Resolution**

**Moved By** Councillor Adam Bureau

That the budget line item 8920390 Souvenir Purchases be reduced to \$1000.00

**Carried**

**5.2 Capital Projects Summary and Long-Term Debt Summary - Pages 306 – 321**

**Resolution**

**Moved By** Councillor Brian Darling

THAT the Terry Fox Stormwater Management Pond Rehabilitation be reduced to \$425,000

FURTHER THAT the contribution from the Federal Gas tax be reduced to \$75,000

**Carried**

**Resolution**

**Moved By** Councillor Brian Darling

THAT the budget for the board walk design increase to \$60,000 from the federal gas tax budget

FURTHER THAT the increase reflect the design contingency and the natural systems stewardship plan as recommended by the Parks and Recreation Advisory Committee

**Carried**

**Resolution**

**Moved By** Councillor Brian Darling

THAT the Albert Street Reconstruction project be increased to \$910,000.

**Carried**

**Resolution**

**Moved By** Councillor Brian Darling

THAT the multi-use trail from the existing Kerr Street cul-de-sac west of Division Street thru to Ontario Street

FUTHER THAT the \$25,000 for the project be funded through the Federal Gas Tax

**Carried**

**Resolution**

**Moved By** Councillor Brian Darling

THAT the construction of transit shelters be removed from the 2021 budget

**Carried**

## **MOTION TO RECESS**

Chair, Deputy Mayor Seguin called a brief recess and returned at 3:48 PM. (3:32 PM)

### **5.3 All other Capital Budgets Review**

#### **5.3.1 Memo from the Director of Public Works, regarding the Wood Boardwalk Replacement Justification Report for the Cobourg Waterfront.**

Addressed with item 5.3 – Public Works Capital Projects

#### **Resolution**

**Moved By** Councillor Brian Darling

THAT the Victoria Park Canteen / Beach Washrooms Roof Replacement capital project of \$16,000 be moved from the 2021 budget to the 2022 budget.

**Carried**

#### **Resolution**

**Moved By** Mayor John Henderson

THAT the CCC - Northeast Stairway Structural Steel Repair for \$35,000 be offset by \$35,000 from the Northam Reserves

**Carried**

### **6. ADDITIONAL ITEMS FOR 2021 BUDGET CONSIDERATIONS AND CORRESPONDING MOTIONS AS REQUIRED**

#### **Resolution**

**Moved By** Councillor Brian Darling

THAT the Apparatus Replacement – Pumper/ Rescue Truck in the Protection Services-Fire in the 2021 Capital Budget be moved through the years as follows:



- \$350,000 be removed from 2021 to 2022
- \$450,000 be removed from 2022 to 2023

**Carried**

**7. MOTIONS FROM MUNICIPAL ADVISORY COMMITTEES RELATED TO THE MUNICIPAL BUDGET**

These motions were dealt with in the Divisional Budget Review by Council.

**8. ENVIRONMENTAL SERVICES OPERATING AND CAPITAL BUDGETS**

**Resolution**

**Moved By** Councillor Brian Darling

THAT the funds for the Women's Locker Room – Plant #2 project be changed to \$73,900 and that the funds will be come from Resilience fund when received

**9. COMMITTEE OF THE WHOLE OPEN FORUM**

There were no submissions received from the public.

**10. CLOSED SESSION**

Council moved into Closed Session at 4:41 PM

**Resolution**

**Moved By** Councillor Aaron Burchat

THAT Council meet in Closed Session in accordance with Section 239 (2) of the Municipal Act S.O. 2001 regarding:

**10.1 Section 239 (2) (b) personal matters about an identifiable individual, including municipal or local board employees - Operating Budget - Municipal Staff Salaries and Wages**

**10.2. Sec. 239(2)(d)Labour relations or employee negotiations;**

Members of Council engaged in a discussion regarding the subject matter and raised questions. Staff responded to questions arising from the subject matter.

Members moved into Open Session at 6:41 PM

The following motions were voted in Open Session:

**Resolution**

**Moved By** Councillor Adam Bureau

THAT the contract for the Accessibility Coordinator position be extended for 6 (six) months until March 2022

**Carried**

**Resolution**

**Moved By** Councillor Emily Chorley

THAT the budget be reduced to one new Probationary Firefighter in 2021 reducing the budget by 60,253.00.

**Carried**

**Resolution**

**Moved By** Councillor Adam Bureau

THAT the two special projects under the IT budget in the amount of \$38,400 be funded by the building efficiencies fund

**Carried**

**MOTION TO RECESS**

Chair, Deputy Mayor Seguin called a brief ten (10) recess and returned at 6:10 PM. (6:00 PM)

**11. 2021 DRAFT BUDGET APPROVAL**

**11.1 2021 Town of Cobourg Operating and Capital Budget Approval**  
**Motion**

**Resolution**

**Moved By** Mayor John Henderson

WHEREAS the Committee of the Whole has considered the 2021 Town of Cobourg Operating and Capital Budget recommendations as presented at the Committee of the Whole Budget Meeting held on January 21, 2021;

NOW THEREFORE BE IT RESOLVED THAT Council approve the 2021 Capital Budget in the amount of \$ 8,124,600.

AND FURTHER THAT Council approve the 2021 Operating Budget with the Municipal Levy of \$24,793,569 which represents a 0.4% increase over the 2020 Operating Budget and a (0.2) % net decrease after allowing for New Assessment Growth of 0.6%.

**Carried**

**11.2 2021 Environmental Services Operating and Capital Budget Approval Motion**

**Resolution**

**Moved By** Mayor John Henderson

WHEREAS the Committee of the Whole has considered the 2021 Town of Cobourg Environmental Services Budget recommendations as presented at the Committee of the Whole Budget Meeting held on January 21, 2021;

NOW THEREFORE BE IT RESOLVED THAT Council approve the 2021 Operating Budget for Environmental Services for the Town of Cobourg indicating Total Revenue of \$6,543,750 and Total Expenditures of \$4,091,724 resulting in a Net Operating Surplus of \$2,452,026 which will be transferred to the Sewer Rates Reserve;

AND FURTHER THAT Council approve the 2021 Capital Budget for Environmental Services for the Town of Cobourg in the amount of \$7,663,900 as outlined on the summary report.

**Carried**

**12. ADJOURNMENT**

THAT the meeting be adjourned (6:26 PM)