



The Corporation of the Town of Cobourg
2021 OPERATING AND CAPITAL BUDGET REVIEW MEETING
MINUTES

January 21, 2021, 10:00 a.m.
Electronic Participation

Members Present: Mayor John Henderson
Deputy Mayor Suzanne Séguin
Councillor Nicole Beatty
Councillor Aaron Burchat
Councillor Adam Bureau
Councillor Emily Chorley
Councillor Brian Darling

Staff Present: Tracey Vaughan, Chief Administrative Officer
Ian Davey, Treasurer/Director of Corporate Services
Glenn McGlashon, Director of Planning and Development
Laurie Wills, Director of Public Works
Teresa Behan, Deputy Director of Community Services
Brent Larmer, Municipal Clerk/Manager of Legislative Services
Krystal Christopher, Deputy Clerk

1. CALL TO ORDER

Deputy Mayor Suzanne Séguin called the meeting to order at 10:03 AM

2. TRADITIONAL LAND ACKNOWLEDGEMENT

Deputy Mayor Suzanne Séguin recited the Traditional Land Acknowledgment statement.

3. DISCLOSURE OF PECUNIARY INTEREST

Councillor Burchat declared a conflict of interest with the following items in operating and capital budget due to his place of employment:

- Victoria Hall, alarm monitoring system, pages 38-39
- Special projects, Marina operating budget, surveillance cameras, pages 198-200
- Special projects, Campground, surveillance cameras, pages 209-210
Community Centre, alarm monitoring, pages 225-225
- Capital projects, Marina security gates for the docks, page 81

Councillor Beatty declared a conflict with page 81 of the capital budget as her place of residence is on Burke Street, Cobourg.

Councillor Darling declared a conflict with the Cobourg Police Services operating and capital budget as his daughter is employed by the Cobourg Police Board as an Executive Assistant.

4. BUDGET INTRODUCTION

Chair, Deputy Mayor Seguin/General Government Services Coordinator provided an overview of the status of the current 2021 Budget Deliberations and explained the meeting process, the order of the Budget Meeting agenda, and the documentation provided to Council and the public as set out in the Agenda Package.

5. 2021 OPERATING AND CAPITAL BUDGET REVIEW

5.1 Protection Services Operating and Capital Budgets

Cobourg Fire Services Budget

Fire Chief, Mike Vilneff and Deputy Fire Chief, Gene Thompson provided an overview of the proposed 2021 Fire Department and Emergency Planning Operating and Capital Budgets. Members of Council raised questions of clarification in regards to the Draft Budget submission from the Cobourg Fire Department.

The Fire Chief and Deputy Fire Chief left the Meeting at 11:33 A.M.

Cobourg Police Services Budget

Cobourg Police Chief, P. Vandegraaf and Cobourg Police Services Board Chair, D. Pepper provided an overview of the proposed 2021 Cobourg Police Service and Police Services Board's Capital and Operating Budgets. The Chief spoke to new special projects, community outreach programs and noted an increase in the operating and capital budget.

After a question and answer period, the Police Chief and Chair of the Board left the meeting at 12:38 P.M.

Building Department and By-law Enforcement Services

G. McGlashon, Director of Planning and Development, and B. Larmer, Municipal Clerk, provided an overview of the Protection Services Operating and Capital Budgets for Building Code Enforcement, Property Standards and By-law Enforcement.

Council took a recess at 12:47 PM

Council returned at 1:32 PM

Carried

5.2 Cobourg Public Library Operating Budget - Pages 264 - 267

Tammy Robinson, CEO of the Cobourg Public Library, provided an overview of the 2021 Cobourg Public Library Capital and Operating Budgets. The CEO spoke to the slight increase to the Library Budget, staffing and the increase use of technology due to the pandemic.

After a question and answer period, T. Robinson left the meeting at 2:01 P.M.

Resolution

Moved By Councillor Emily Chorley

THAT the grant to the Cobourg Library be maintained at 2020 funding levels reducing the grant request from \$916,765 to \$899,700.

Carried

5.3 Art Gallery of Northumberland Operating Budget - Pages 244 - 245

Olinda Casimiro provided an overview of the 2021 Capital and Operating Budget for the Art Gallery of Northumberland noting the revenues and

expenses for the fiscal year. Members of Council raised questions of clarification in regards to the Draft Budget submission from the Art Gallery of Northumberland to which O. Casimiro responded.

O. Casimiro left the meeting at 2:36 PM

Resolution

Moved By Councillor Brian Darling

THAT the grant to the AGN be reduced by \$20,000 to a total of \$150,000 in 2021.

Carried

5.4 Municipal Community Grants Application Motions and Discussion

The 2021 Municipal Community Grants Listing Requests, based on applications received from various local community groups and organizations as reviewed by the Deputy Mayor and Councillor Bureau with the administrative assistance of the Municipal Clerk. The type and amount of grants requested were reviewed and approved based on the following corresponding motions:

Resolution

Moved By Councillor Adam Bureau

THAT the Town of Cobourg 2021 Budget include a Municipal Community Grant to the Cobourg and District Historical Society in the amount of \$1,516.70. This includes an in-kind contribution to be used towards the cost of 7 room rentals for the Civic Forum plus security costs of \$527.94.

Carried

Resolution

Moved By Councillor Adam Bureau

THAT the Town of Cobourg 2021 Budget include a Municipal Community Grant to the Cobourg Ecology Garden in the amount of \$2314.00 as a cash grant to be used for fixed costs, garden maintenance and enhancement, equipment maintenance community engagement and COVID-19 expenses.

Carried

Resolution

Moved By Councillor Adam Bureau

THAT the Town of Cobourg 2021 Budget include a Municipal Community Grant to the Cobourg Lawn Bowling Club in the amount of \$5,500.00 as an in-kind grant to be used towards the cost of 40 parking passes from Victoria Weekend to Thanksgiving Weekend exclusively for CLBC members.

Carried

Resolution

Moved By Councillor Adam Bureau

THAT the Town of Cobourg 2021 Budget include a Municipal Community Grant to the Cobourg Museum Foundation in the amount of \$4,300.00 as a cash contribution to be used towards municipal taxes.

Carried

Resolution

Moved By Councillor Adam Bureau

THAT the Town of Cobourg 2021 Budget include a Municipal Community Grant to the La Jeunesse Choirs in the amount of \$2000 as a cash grant to be used to subsidize children to attend concerts.

Carried

Resolution

Moved By Councillor Adam Bureau

THAT the Town of Cobourg 2021 Budget include a Municipal Community Grant to Les Amis in the amount of \$2000.00 as a cash grant to be used towards paying fees for musical performers participating in the Les AMIS Concerts in Cobourg.

Carried

Resolution**Moved By** Councillor Adam Bureau

THAT the Town of Cobourg 2021 Budget include a Municipal Community Grant to Northumberland 89.7 in the amount of \$800.00 as an in-kind grant to be used towards 8 rentals of the band shell in Victoria Park for the 2021 Summer Music Series plus \$500.00 as a cash grant for music expenses for a total of \$1,300.00.

Carried**Resolution****Moved By** Councillor Adam Bureau

THAT the request for a Town of Cobourg Municipal Community Grant to Northumberland New Venture Band in the amount of \$750.00 for the purchase of Book Sheet Music.

Carried**Resolution****Moved By** Councillor Adam Bureau

THAT the Town of Cobourg 2021 Budget include a Municipal Community Grant to the Sounds of the Next Generation (SONG) in the amount of \$2000.00 as a cash grant to be put towards SONG's innovative new online Youth Music and Technology Stream to help youth facing barriers in our community.

Carried**Resolution****Moved By** Councillor Adam Bureau

THAT the Town of Cobourg 2021 Budget include a Municipal Community Grant to the Victoria Hall Volunteers in the amount of \$5,000.00 as an in-kind grant to be used towards property/ facilities, material or resources within Victoria Hall in order to conduct business and present fundraising opportunities.

Carried

Resolution

Moved By Councillor Adam Bureau

THAT the Town of Cobourg 2021 Budget include a Municipal Community Grant to Community Care Northumberland in the amount of \$2000.00 as a cash contribution to help run and assist the rural-to-urban transportation service for Cobourg residents for medical appointments, services, shopping, school, social and work purposes at an economical rate.

Carried

5.5 All other Operating Budgets Review

Council took a recess at 3:32 PM

Council returned at 3:42 PM

Resolution

Moved By Councillor Emily Chorley

THAT Budget line item 1000330 under General Government Services- receptions be reduced to \$8,000.00.

Carried

Resolution

Moved By Mayor John Henderson

WHEREAS Council Code 100380 Conferences and Conventions that \$500.00/Councillor be removed for 2021 based on Conferences moving to virtual Forum.

THEREFORE a total of \$3,500 for all seven Members of Council – Mayor, Deputy Mayor and Five Councillors.

Carried

Resolution

Moved By Mayor John Henderson

WHEREAS in the Council Section Code 1000399 Public Relations that \$2,500 be removed for the 2021 year;

THEREFORE \$12,500 remains to address all items under Public Relations.

Carried

Resolution

Moved By Councillor Nicole Beatty

THAT budget line item 1100260 Training & Courses under General Government Services, Administration – CAO, be reduced by \$1000.00

FURTHER THAT budget line item 1100270 Travel Expense under General Government Services Administration – CAO, be reduced by \$100.00

Carried

Resolution

Moved By Councillor Brian Darling

THAT budget line item 1300210 under General Government Services - Advertising and Communications be reduced to \$25,000.00.

Carried

Resolution

Moved By Councillor Brian Darling

THAT the two special projects under budget line item 1150850 for the Accessibility Plan and EDI Strategy be funded from the Building Efficiencies Grant in the amount of \$22,600.00

Carried

Resolution

Moved By Councillor Brian Darling

THAT the Admin. Building Victoria Hall Part-time wages and Part-Time Benefits be reduced to 0.00 in the Operating Budget.

Carried

Resolution MOTION TO ADJOURN

Moved By Councillor Brian Darling

THAT the Committee of the Whole 2021 Operating and Capital Budget be Adjourned until Friday January 22, 2020 at 9:00 A.M by Zoom Video Conference to continue and complete all outstanding matters to be discussed as part of the Town of Cobourg 2021 Budget. (5:38 PM)

Carried

6. ADJOURNMENT

Meeting Adjourned until 9:00 A.M. on Friday January 22, 2020 by Zoom Video Conference