



**The Corporation of The Town of Cobourg
Transportation Advisory Committee
MINUTES**

**January 28, 2021, 9:00 a.m.
Electronic Participation**

Members Present: Randall Ross
 Bruce Bellaire
 Harry Meester
 Randy Curtis, Chair
 William Glover
 Councillor Brian Darling

Staff Present: Terry Hoekstra, Manager of Engineering and Capital Projects
 Renee Champagne, Engineering and Public Transit
 Administrator Committee Secretary
 Jerry Ford, Accessibility Committee Liaison

Staff Absent: Laurie Wills, Director of Public Works Staff

1. CALL TO ORDER

Chair called the Meeting to Order at 9:01 A.M.

2. Election of Chair and Vice Chair

Nominations will be accepted for Chair and Vic-Chair for 2021 calendar year.

Moved by Harry Meester

THAT Randy Curtis be nominated to remain as Chair for the 2021 calendar year.

Carried

Amendment:

Moved by Randy Curtis, Chair

THAT Bruce Bellaire be nominated to remain as Vic-Chair for the 2021 calendar year.

Carried

3. TRADITIONAL LAND ACKNOWLEDGEMENT

The Chair read the Traditional Land Acknowledgement aloud as follows:

The Town of Cobourg respectfully acknowledge that we are located in the traditional and treaty territory of the Michi Saagiig (Mississauga) and Chippewa Nations, collectively known as the Williams Treaties First Nations, which include: Curve Lake, Hiawatha, Alderville, Scugog Island, Rama, Beausoleil, and Georgina Island First Nations.

The Town of Cobourg respectfully acknowledge that the Williams Treaties First Nations have been stewards and caretakers of these lands and waters, and that today remain vigilant over their health and integrity for generations to come. We are all Treaty people.

4. APPROVAL/ADDITIONS TO THE AGENDA

Moved by Bruce Bellaire

THAT the Agenda dated January 28, 2021 be approved as presented.

Carried

5. DECLARATIONS OF INTEREST BY MEMBERS

There were no Declarations of Interest Declared by Committee Members.

6. ADOPTION OF MINUTES

Moved by Harry Meester

THAT the minutes dated December 17, 2020 be adopted as presented.

Carried

7. DELEGATIONS/PRESENTATIONS

There are no delegations or presentations.

8. COMMUNICATIONS/CORRESPONDENCE

8.1 Sustainability and Climate Change Action Committee (SCCAC) Delegation Request

The Chair reported that the Committee received a formal delegation request through the Clerks department from the Sustainability and Climate Change Action Committee (SCCAC) to make a presentation at the next regular meeting on February 25, 2021. Renee reported that the purpose of SCCAC presentation is to communicate how TAC can carry out it's mandate through a climate emergency lens.

8.1.1 Bicycle Action Committee (BAC)

The Chair reported drafting a letter to the Bicycle Action Committee regarding proposing BAC make a presentation to TAC regarding an updated map and priorities list with regards to the cycling network, pathways and active transportation. The Chair will circulate the letter to members of the Committee and the letter will be attached to the minutes of the next meeting.

9. REPORTS

9.1 Public Works Report - Terry Hoekstra

The Manager of Engineering reported on a number of proposed budget items/capital projects for Engineering/Roads & Sewers and Parking which include the following:

Engineering:

- Abbott Blvd sidewalk tender has closed, 14 bidders;
- Terry Fox storm water management pond rehabilitation has been tendered;
- Bridge culvert rehabilitation tender will close next Tuesday;
- Boardwalk replacement which budget was increased; several different design options
- Sanitary rehab project has been tendered and is now closed;
- Albert St reconstruction was tendered and is now closed;

- Harden /Sinclair sanitary rehabilitation, joint project with Lakefront Utilities;
- Blake,Victoria and Burke St reconstruction;
- King St W reconstruction (William St to Burnham St), joint project with Lakefront Utilities.

Roads & Sewers:

- \$75,000.00 for traffic signal upgrades;
- \$335,000.00 for street light replacement (fixtures to LED);
- \$500,000.00 downtown street light replacement;
- \$300,000.00 downtown paver stone replacement.

Parking:

- \$21,000.00 for 3 Pay & Display machines.

Members were invited to ask questions; important to note that the Kerr St multi-path extension did make it in the budget for \$25,000.00.

Harry inquired if the Committee could receive a list of pedestrian areas that require safety improvements; Terry to work on and report back at a future meeting.

9.2 Transit and Parking Report - Renee Champagne

Transit:

Renee reported that the On Demand Pilot memo was presented during the operating and capital budget meeting on December 15, 2020, so far, well received. RideCo and Pacific Western Transportation (PWT) will present to Council this coming Monday, Council will be able to ask questions and RideCo and PWT will provide responses based on the proposal provided to the Town.

Parking:

As Terry discussed, request for budget approval was presented for three (3) additional pay & display machines to replace the parking meters on King St W and Third St. Two (2) pay & display machines were purchased in 2020 that were not installed due to COVID-19, there will be relocations of further machines at Victoria Park area. Parking meters in the downtown core are creating a maintenance burden as the mechanisms cannot be

fixed locally if at all and are typically replaced when they stop working. As you are aware in 2019 the Town suffered theft and extensive damage to meters in the downtown core. Replacing meters with pay & displays have several benefits such as, minimal maintenance requirements, less replacement parts required on hand, less maintenance staff resources required for repairs, less snow removal expense as well as a reduction in by-law enforcement staff time to collect coin.

EV Chargers discussed, Councillor Darling reported that this item was removed from the budget. The Chair inquired with Councillor Darling if a discussion could be had with Director Wills, if the Committee could look into the pros/cons of this project. Councillor Darling to follow-up.

9.3 Councillor Report - Brian Darling

Councillor Darling reported on the Kerr St extension noting that there was a bit of a hold up getting the motion from TAC to Council for budget deliberations, the request was well received by Councillors; it is also important to note that Public Works crews can complete this work; transit shelter replacement on hold until the pilot of on demand services are completed; discussion regarding the west boardwalk replacement.

10. NEW BUSINESS

11. UNFINISHED BUSINESS

11.1 Kerr St - Multi-Use Path Extension - Council Update

Previously reported.

11.2 Bike Rack Placement

- 1) Rotary Waterfront Park (2)
- 2) Post Office - near McGill parking lot (1)
- 3) Coverdale Tennis Court (1)
- 4) Victoria Park Beach (2)
- 5) Sinclair Tennis Court (1)
- 6) Sifton Cook Heritage Building (1)
- 7) N/W corner of Victoria Park, McGill and King St E
- 8) Unknown

Bill and Terry provided an update on the placement of new bike racks, there is one rack unassigned. After discussion the Committee agreed that the last bike rack should be placed on Division St S entrance to the beach/pier area. The chair noted that a letter needs to be drafted to departments/committees regarding the proposed placement of new bike racks as well as a promotion of their placement with the Communications Department.

11.3 Work Plan Update

Committee members reviewed the current work plan and updated dates. The Chair inquired with Councillor Darling with regards to the process of presenting the 2021 work plan to Council. Councillor Darling to check with the Municipal Clerk and report back.

12. ADJOURNMENT

The Chair adjourned the meeting at 10:32 a.m.

Next meeting date: Thursday, February 25, 2021 at 9:00 a.m.

Municipal Clerk B. Larmer

Mayor J. Henderson