

|                                     | Grant Funds |   | Collection Funds |          | Donations |        | Operating \$ |            | Total   |            | Budget    | %     |
|-------------------------------------|-------------|---|------------------|----------|-----------|--------|--------------|------------|---------|------------|-----------|-------|
| REVENUE                             |             |   |                  |          |           |        |              |            |         |            |           |       |
| INCOME FROM OPERATIONS              |             |   |                  |          |           |        |              |            |         |            |           |       |
| Town of Cobourg                     | -           |   | -                |          | -         |        | 229,200      |            | 229,200 |            | 899,700   | 25.5% |
| Cobourg Archives Rent               | -           |   | -                |          | -         |        | -            |            | -       |            | 6,000     | 0.0%  |
| Hamilton Township-General           | -           |   | -                |          | -         |        | 51,843       |            | 51,843  |            | 311,056   | 16.7% |
| TOTAL MUNICIPAL CONTRIBUTIONS       |             | - |                  | -        |           | -      |              | 281,043    |         | 281,043    |           |       |
| Provincial Grants - Cobourg         | -           |   | -                |          | -         |        | -            |            | -       |            | 27,939    | 0.0%  |
| Provincial Grants - Hamilton        | -           |   | -                |          | -         |        | 3,196        |            | 3,196   |            | 19,180    | 16.7% |
| Wage Grant                          | -           |   | -                |          | -         |        | -            |            | -       |            |           |       |
| Grants-Other                        | -           |   | -                |          | -         |        | -            |            | -       |            |           |       |
| Government Pay Assistance           | -           |   | -                |          | -         |        | -            |            | -       |            | 3,061     | 0.0%  |
| TOTAL PROVINCIAL GRANTS             |             | - |                  | -        |           | -      |              | 3,196      |         | 3,196      |           |       |
| Fines                               | -           |   | -                |          | -         |        | 127          |            | 127     |            | 18,000    | 0.7%  |
| Memberships                         | -           |   | -                |          | -         |        | 84           |            | 84      |            | 3,500     | 2.4%  |
| Replacement Cards                   | -           |   | -                |          | -         |        | 3            |            | 3       |            | 700       | 0.4%  |
| Book Sales                          | -           |   | -                |          | -         |        | -            |            | -       |            | 4,500     | 0.0%  |
| Donations                           | -           |   | -                |          | 866       |        | -            |            | -       |            |           |       |
| Donations - Gift In Kind            | -           |   | -                |          | -         |        | -            |            | -       |            |           |       |
| TOTAL INCOME FROM BOOKS & MEMBERS   |             | - |                  | -        |           | 866    |              | 214        |         | 214        | 30,500    | 0.7%  |
| Meeting Room Rental                 | -           |   | -                |          | -         |        | -            |            | -       |            | 12,000    | 0.0%  |
| Promotional Material                | -           |   | -                |          | -         |        | 9            |            | 9       |            | 500       | 1.8%  |
| Photocopier                         | -           |   | -                |          | -         |        | 43           |            | 43      |            | 7,000     | 0.6%  |
| TOTAL OTHER OPERATIONAL INCOME      |             | - |                  | -        |           | -      |              | 52         |         | 52         |           |       |
| TOTAL OPERATIONAL INCOME            |             | - |                  | -        |           | 866    |              | 284,453    |         | 284,453    |           |       |
| OTHER INCOME                        |             |   |                  |          |           |        |              |            |         |            |           |       |
| N. County Archives Internet Revenue |             | - |                  | -        |           | -      |              | -          |         | -          | 250       | 0.0%  |
| Interest Income                     |             | - |                  | -        |           | -      |              | 21         |         | 21         | 1,000     | 2.1%  |
| Monthly Collection Transfer         |             | - |                  | 7,333    |           | -      | - 7,333      |            | -       |            | -         |       |
| Dividend Income                     |             | - |                  | -        |           | -      |              | -          |         | -          |           |       |
| TOTAL OTHER INCOME                  |             | - |                  | 7,333    |           | -      | - 7,313      |            |         | 21         |           |       |
| TOTAL REVENUE                       |             | - |                  | 7,333.34 |           | 866.07 |              | 277,140.41 |         | 284,473.75 | 1,314,386 | 21.6% |

|                                    | Grant Funds |   | Collection Funds |   | Donations |   | Operating \$                  |  | Total          |                  | Budget       | %     |
|------------------------------------|-------------|---|------------------|---|-----------|---|-------------------------------|--|----------------|------------------|--------------|-------|
| <b>EXPENSE</b>                     |             |   |                  |   |           |   |                               |  |                |                  |              |       |
| <b>PAYROLL EXPENSES</b>            |             |   |                  |   |           |   |                               |  |                |                  |              |       |
| Wages - Salaried Staff             | -           |   | -                |   | -         |   | 59,506                        |  | 59,506         |                  |              |       |
| Wages - Hourly Staff               | -           |   | -                |   | -         |   | 66,813                        |  | 66,813         |                  |              |       |
| TOTAL SALARIES,WAGES,VACATION      |             | - |                  | - |           | - | 126,319                       |  | 126,319        |                  | 858,791      | 14.7% |
| OMERS - Salaried Staff             | -           |   | -                |   | -         |   | 6,128                         |  | 6,128          |                  | 72,500       | 14.4% |
| OMERS - Hourly Staff               | -           |   | -                |   | -         |   | 4,325                         |  | 4,325          | 10,454           |              |       |
| Group Insurance Plan               | -           |   | -                |   | -         |   | 5,976                         |  | 5,976          |                  |              |       |
| Health Benefits Unionized Staff    | -           |   | -                |   | -         |   | 258                           |  | 258            | 6,233            | 42,000       | 14.8% |
| CPP - Salaried Staff               | -           |   | -                |   | -         |   | 3,113                         |  | 3,113          |                  |              |       |
| CPP - Hourly Staff                 | -           |   | -                |   | -         |   | 3,120                         |  | 3,120          |                  |              |       |
| EI - Salaried Staff                | -           |   | -                |   | -         |   | 1,316                         |  | 1,316          |                  |              |       |
| EI - Hourly Staff                  | -           |   | -                |   | -         |   | 1,496                         |  | 1,496          |                  |              |       |
| EHT - Salaried Staff               | -           |   | -                |   | -         |   | 583                           |  | 583            |                  |              |       |
| EHT - Hourly Staff                 | -           |   | -                |   | -         |   | 1,298                         |  | 1,298          |                  |              |       |
| WSIB - Salaried Staff              | -           |   | -                |   | -         |   | 156                           |  | 156            |                  |              |       |
| WSIB - Hourly Staff                | -           |   | -                |   | -         |   | 186                           |  | 186            | 11,269           | 75,500       | 8.1%  |
| TOTAL BENEFITS                     |             | - |                  | - |           | - | 27,956                        |  | 27,956         |                  |              |       |
|                                    |             |   |                  |   |           |   | <b>TOTAL STAFFING EXPENSE</b> |  | <b>154,274</b> | <b>1,048,791</b> | <b>14.7%</b> |       |
| Health & Safety                    |             | - |                  | - |           | - | -                             |  | -              | 3,000            | 0.0%         |       |
| Staff Recognition                  |             | - |                  | - |           | - | -                             |  | -              | 1,000            | 0.0%         |       |
| Staff Training & Development       |             | - |                  | - |           | - | 631                           |  | 631            | 5,000            | 12.6%        |       |
| Volunteer Expenses                 |             | - |                  | - |           | - | -                             |  | -              | 700              | 0.0%         |       |
| <b>TOTAL STAFF EXPENSES</b>        |             | - |                  | - |           | - | 154,906                       |  | 154,906        | 1,058,491        | 14.6%        |       |
| <b>BOOKS &amp; MATERIALS</b>       |             |   |                  |   |           |   |                               |  |                |                  |              |       |
| Books-Other Sources                | -           |   | 5,017            |   | -         |   | -                             |  | 5,017          |                  |              |       |
| Ebsco - Periodicals                | -           |   | 748              |   | -         |   | -                             |  | 748            |                  |              |       |
| Campus Discount Periodicals        | -           |   | 677              |   | -         |   | -                             |  | 677            |                  |              |       |
| DVDs                               | -           |   | 857              |   | -         |   | -                             |  | 857            |                  |              |       |
| Music CDs                          | -           |   | 52               |   | -         |   | -                             |  | 52             |                  |              |       |
| Audiobooks                         | -           |   | 378              |   | -         |   | -                             |  | 378            |                  |              |       |
| Database Subscriptions             | -           |   | 12,541           |   | -         |   | -                             |  | 12,541         |                  |              |       |
| Paid Direct Periodicals            | -           |   | 303              |   | -         |   | -                             |  | 303            |                  |              |       |
| Seed Library                       | -           |   | 240              |   | -         |   | -                             |  | 240            |                  |              |       |
| Video Games                        | -           |   | 41               |   | -         |   | -                             |  | 41             |                  |              |       |
| Microfilm                          | -           |   | -                |   | -         |   | -                             |  | -              |                  |              |       |
| Processing                         | -           |   | 2,329            |   | -         |   | -                             |  | 2,329          |                  |              |       |
| MARC Records                       | -           |   | 398              |   | -         |   | -                             |  | 398            |                  |              |       |
| Shipping                           | -           |   | -                |   | -         |   | -                             |  | -              |                  |              |       |
| ILLO Expenses                      | -           |   | 184              |   | -         |   | -                             |  | 184            |                  | 2,200        | 8.3%  |
| <b>TOTAL BOOKS &amp; MATERIALS</b> |             | - | 23,581           |   | -         |   | -                             |  | 23,581         |                  | 44,000       | 53.6% |
| Programming - Children             | -           |   | -                |   | -         |   | -                             |  | -              |                  | 3,200        | 0.0%  |
| Programming - Young Adult          | -           |   | -                |   | -         |   | -                             |  | -              |                  | 605          | 0.0%  |
| Programming - Adult                | -           |   | -                |   | -         |   | -                             |  | -              |                  | 1,700        | 0.0%  |
| <b>TOTAL PROGRAMMING</b>           |             | - | -                |   | -         |   | -                             |  | -              |                  | 5,505        | 0.0%  |
| <b>TOTAL LIBRARY SERVICES</b>      |             | - | 23,581           |   | -         |   | -                             |  | 23,581         |                  | 51,705       | 45.6% |

|                                   | Grant Funds |   | Collection Funds |          | Donations |       | Operating \$ |          | Total |         | Budget    | %     |
|-----------------------------------|-------------|---|------------------|----------|-----------|-------|--------------|----------|-------|---------|-----------|-------|
| <b>ADMINISTRATION</b>             |             |   |                  |          |           |       |              |          |       |         |           |       |
| Branch Delivery                   |             | - |                  | -        |           | -     |              | 264      |       | 264     | 3,500     | 7.5%  |
| Office Supplies                   |             | - |                  | -        |           | -     |              | 2,140    |       | 2,140   | 8,000     | 26.8% |
| Technology Support                |             | - |                  | -        |           | -     |              | 32,226   |       | 32,226  |           |       |
| Internet Connectivity             |             | - |                  | -        |           | -     |              | 2,697    |       | 2,697   | 51,000    | 68.5% |
| Computers & Equipment             |             | - |                  | -        |           | 1,005 |              | -        |       | -       |           |       |
| Furnishings                       |             | - |                  | -        |           | -     |              | -        |       | -       |           |       |
| Photocopier                       |             | - |                  | -        |           | -     |              | 449      |       | 449     | 3,400     | 13.2% |
| Postage                           |             | - |                  | -        |           | -     |              | 88       |       | 88      | 1,000     | 8.8%  |
| Telephone                         |             | - |                  | -        |           | -     |              | 257      |       | 257     | 3,000     | 8.6%  |
| Accounting                        |             | - |                  | -        |           | -     |              | 404      |       | 404     | 3,500     | 11.6% |
| Audit                             |             | - |                  | -        |           | -     |              | -        |       | -       | 6,500     | 0.0%  |
| Legal                             |             | - |                  | -        |           | -     |              | -        |       | -       | 1,000     | 0.0%  |
| Advertising & Promotional         |             | - |                  | -        |           | -     |              | 60       |       | 60      | 2,000     | 3.0%  |
| Collection Agency                 |             | - |                  | -        |           | -     |              | -        |       | -       | 1,000     | 0.0%  |
| Bank/Interest Charges             |             | - |                  | -        |           | -     |              | 507      |       | 507     | 2,100     | 24.2% |
| Travel Related Expenses           |             | - |                  | -        |           | -     |              | -        |       | -       | 1,500     | 0.0%  |
| Research /Consulting              |             | - |                  | -        |           | -     |              | -        |       | -       | 1,000     | 0.0%  |
| Memberships                       |             | - |                  | -        |           | -     |              | 100      |       | 100     | 1,500     | 6.7%  |
| Meeting Room Exp                  |             | - |                  | -        |           | -     |              | -        |       | -       | 300       | 0.0%  |
| Board Expenses                    |             | - |                  | -        |           | -     |              | -        |       | -       | 500       | 0.0%  |
| Gore's Landing Rent               |             | - |                  | -        |           | -     |              | 680      |       | 680     | 4,200     | 16.2% |
| <b>TOTAL ADMINISTRATION</b>       |             | - |                  | -        |           | 1,005 |              | 39,873   |       | 39,873  | 95,000    | 42.0% |
| <b>BUILDING</b>                   |             |   |                  |          |           |       |              |          |       |         |           |       |
| Hydro                             | -           |   | -                |          | -         |       | 3,277        |          | 3,277 |         | 32,000    | 10.2% |
| Gas                               | -           |   | -                |          | -         |       | 5,184        |          | 5,184 |         | 14,000    | 37.0% |
| Water & Sewer                     | -           |   | -                |          | -         |       | 648          |          | 648   |         | 3,600     | 18.0% |
| <b>TOTAL UTILITIES</b>            |             | - |                  | -        |           | -     |              | 9,109    |       | 9,109   | 49,600    | 18.4% |
| Cleaning                          | -           |   | -                |          | -         |       | 3,686        |          | 3,686 |         |           |       |
| Heating System                    | -           |   | -                |          | -         |       | -            |          | -     |         |           |       |
| Building Supplies                 | -           |   | -                |          | -         |       | 51           |          | 51    |         |           |       |
| Security                          | -           |   | -                |          | -         |       | -            |          | -     |         |           |       |
| Meeting Room Security             | -           |   | -                |          | -         |       | -            |          | -     |         |           |       |
| Other Maintenance                 | -           |   | -                |          | -         |       | 730          |          | 730   | 4,467   | 38,000    | 11.8% |
| Building Insurance                | -           |   | -                |          | -         |       | -            |          | -     |         | 3,790     | 0.0%  |
| Elevator                          | -           |   | -                |          | -         |       | 1,575        |          | 1,575 | -       | 10,800    | 14.6% |
| Building Maintenance - ToC        | -           |   | -                |          | -         |       | -            |          | -     | -       | 7,000     | 0.0%  |
| <b>TOTAL BUILDING MAINTENANCE</b> |             | - |                  | -        |           | -     |              | 6,042    |       | 6,042   | 59,590    | 10.1% |
| <b>TOTAL BUILDING</b>             |             | - |                  | -        |           | -     |              | 15,151   |       | 15,151  | 109,190   | 13.9% |
| <b>TOTAL EXPENSE</b>              |             | - |                  | 23,581   |           | 1,005 |              | 364,835  |       | 233,511 | 1,314,386 | 17.8% |
| <b>NET INCOME</b>                 |             | - |                  | - 16,247 |           | - 139 |              | - 87,695 |       | 50,963  | -         |       |