



**The Corporation of The Town of Cobourg**  
**Special Council Meeting**  
**MINUTES**

**September 23, 2025, 2:00 p.m.**  
**Council Chambers, Victoria Hall, Cobourg**

Members Present: Mayor Lucas Cleveland  
Deputy Mayor Nicole Beatty  
Councillor Randy Barber  
Councillor Aaron Burchat  
Councillor Adam Bureau  
Councillor Brian Darling  
Councillor Miriam Mutton

Staff Present: Ellard Beaven, Fire Chief  
Chris Challenger, Director of Development  
Adam Giddings, Director of Corporate Services/Treasurer  
Terry Hoekstra, Deputy Director, Engineering  
Jason Johns, Interim Director, Community Services  
Brent Larmer, Municipal Clerk/Manager of Legislative Services  
Kristina Lepik, Deputy Clerk/Manager of Legislative Services  
Tracey Vaughan, Chief Administrative Officer

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**1. Call to Order**

Mayor Lucas Cleveland called the Meeting to Order at 2:05 p.m.

**2. Traditional Land Acknowledgement**

The Town of Cobourg respectfully acknowledge that we are located in the traditional and treaty territory of the Michi Saagiig (Mississauga) and Chippewa Nations, collectively known as the Williams Treaties First Nations, which include: Curve Lake, Hiawatha, Alderville, Scugog Island, Rama, Beausoleil, and Georgina Island First Nations.

The Town of Cobourg respectfully acknowledge that the Williams Treaties First Nations have been stewards and caretakers of these lands and waters, and that today remain vigilant over their health and integrity for generations to come. We are all Treaty people.

**3. Introduction of Addendum Items**

None

**4. Confirmation of Agenda**

**4.1 Confirmation of the September 23, 2025 Special Council Agenda**

**Moved By** Councillor Adam Bureau

**Seconded By** Councillor Brian Darling

That Council confirm that agenda, as circulated.

**Carried**

**5. Disclosure of Pecuniary (Financial) Interest**

Councillor Adam Bureau declared a conflict with regard to Closed Session Items 6.5, 6.7, and 6.8.

**6. Closed Session**

**Moved By** Councillor Randy Barber

**Seconded By** Councillor Brian Darling

THAT Council meet in Closed Session in accordance with section 239 of the *Municipal Act, 2001* regarding:

- personal matters about an identifiable individual, including municipal or local board employees (s. 239 (2) (b));
- a proposed or pending acquisition or disposition of land by the municipality or local board (s. 239 (2) (c));
- advice that is subject to solicitor-client privilege, including communications necessary for that purpose (s. 239 (2) (f)); and
- a trade secret or scientific, technical, commercial or financial information that belongs to the municipality or local board and has monetary value or potential monetary value (s. 239 (2) (j)).

**Carried**

***Mayor Lucas Cleveland left during the Closed Session at 5:33 p.m.***

***Having declared a conflict, Councillor Adam Bureau left during the Closed Session at 5:42 p.m.***

**7. Items Arising from Closed Session**

- 7.1 Advice that is subject to solicitor-client privilege, including communications necessary for that purpose**

Council directed Staff to proceed as discussed.

- 7.2 A trade secret or scientific, technical, commercial or financial information that belongs to the municipality or local board and has monetary value or potential monetary value**

Council directed Staff to proceed as discussed.

- 7.3 Advice that is subject to solicitor-client privilege, including communications necessary for that purpose**

Council directed Staff to proceed as discussed.

- 7.4 Personal matters about an identifiable individual, including municipal or local board employees**

Council directed Staff to include the item arising from Closed Session on the September 24, 2025 Open Meeting Agenda.

- 7.5 A proposed or pending acquisition or disposition of land by the municipality or local board**

Council directed Staff to proceed as discussed.

- 7.6 A proposed or pending acquisition or disposition of land by the municipality or local board**

Council directed Staff to include the item arising from Closed Session on the September 24, 2025 Open Meeting Agenda.

- 7.7 A proposed or pending acquisition or disposition of land by the municipality or local board**

Council directed Staff to include the item arising from Closed Session on the September 24, 2025 Open Meeting Agenda.

**7.8 Personal matters about an identifiable individual, including municipal or local board employees**

Council directed Staff to include the item arising from Closed Session on the September 24, 2025 Open Meeting Agenda.

**7.9 Advice that is subject to solicitor-client privilege, including communications necessary for that purpose**

No direction was provided.

**7.10 Advice that is subject to solicitor-client privilege, including communications necessary for that purpose**

This item was referred to the September 24, 2025 Closed Session.

**8. Consideration of Items**

None

**9. Confirmatory By-law**

**9.1 By-law 044-2025, being a By-law to confirm the proceedings of the Special Council Meeting of September 23, 2025.**

**Moved By** Councillor Aaron Burchat

**Seconded By** Councillor Randy Barber

THAT leave be granted to introduce By-law No. 044-2025 and to dispense with the reading of the By-law by the Municipal Clerk to confirm the proceedings of Council of the Town of Cobourg at its Special Council Meeting held on September 23, 2025 and the same be considered read and passed and that the Mayor and the Municipal Clerk sign the same and the Seal of the Corporation be thereto affixed.

**Carried**

**10. Adjournment**

Mayor Lucas Cleveland called for adjournment at the completion of all items on the Council Agenda at 6:03 p.m.

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Lucas Cleveland, Mayor

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Brent Larmer, Clerk