



The Corporation of The Town of Cobourg
Regular Council Meeting
Minutes

September 24, 2025, 5:00 p.m.
Council Chambers, Victoria Hall, Cobourg

Members Present: Mayor Lucas Cleveland
Deputy Mayor Nicole Beatty
Councillor Adam Bureau
Councillor Miriam Mutton
Councillor Randy Barber
Councillor Brian Darling

Members Absent: Councillor Aaron Burchat

Staff Present: Ellard Beaven, Fire Chief
Chris Challenger, Director of Development
Adam Giddings, Director of Corporate Services/Treasurer
Terry Hoekstra, Deputy Director, Engineering
Jason Johns, Interim Director, Community Services
Brent Larmer, Municipal Clerk/Director of Legislative Services
Kristina Lepik, Deputy Clerk/Manager of Legislative Services
Laryssa McGlashon, Council and Committee Coordinator
Tracey Vaughan, Chief Administrative Officer

1. Call to Order

Deputy Mayor Nicole Beatty called the Meeting to Order at 5:04 p.m.

2. Introduction of Addendum Items

2.1 Item 12.3 - Delegation/Correspondence from Reno Piccini, regarding Accessibility Improvement Project, Police Station Condition Associated with Council's Motion to Approved Heritage Permit

- 2.2 **Item 15.12 Report No. COR-2025-019 from the Director of Corporate Services/Treasurer regarding the Financial Impact of Organizational Restructuring of Planning and Engineering Departments**
- 2.3 **Item 15.13 - Report No. PW-2025-014 from the Director, Public Works & Engineering regarding the King Street West Culvert Replacement Progress Update**
- 2.4 **Item 15.16 - Report No. DS-2025-018 from the Director, Development and Manager of Planning – Development Review regarding Response to Mayoral Directive (DIR-2025-001) Options and Recommendations for Building more Homes in Cobourg**
- 2.5 **Item 4. - Addition of Closed Meeting Session regarding advice that is subject to solicitor-client privilege, including communications necessary for that purpose (s. 239 (2) (f))**
- 2.6 **Item Arising from the September 23, 2025 Closed Session - Personal matters about an identifiable individual, including municipal or local board employees regarding Appointment to Holdco Board of Management**
- 2.7 **Item Arising from the September 23, 2025 Closed Session - Personal matters about an identifiable individual, including municipal or local board employees regarding Appointment to Downtown Business Improvement Area Board of Management**
- 3. **Confirmation of Agenda**
 - 3.1 **Confirmation of the September 24, 2025 Regular Council Agenda**
Moved by Councillor Adam Bureau
Seconded by Councillor Brian Darling

THAT Council confirm the agenda, as amended.

Carried

4. **Resolution to Move into Closed Session**

Moved by Councillor Brian Darling

Seconded by Councillor Randy Barber

THAT Council meet in Closed Session in accordance with the *Municipal Act, 2001* regarding:

- advice that is subject to solicitor-client privilege, including communications necessary for that purpose (s. 239 (2) (f)).

Carried

Mayor Lucas Cleveland joined the meeting at 6:00 p.m.

5. **Reconvene into Open Meeting**

Council reconvened into Open Meeting at 6:12 P.M.

6. **Traditional Land Acknowledgement**

The Town of Cobourg respectfully acknowledge that we are located in the traditional and treaty territory of the Michi Saagiig (Mississauga) and Chippewa Nations, collectively known as the Williams Treaties First Nations, which include: Curve Lake, Hiawatha, Alderville, Scugog Island, Rama, Beausoleil, and Georgina Island First Nations.

The Town of Cobourg respectfully acknowledge that the Williams Treaties First Nations have been stewards and caretakers of these lands and waters, and that today remain vigilant over their health and integrity for generations to come. We are all Treaty people.

Moved by Councillor Adam Bureau

Seconded by Councillor Brian Darling

THAT Council approve the addition of the following item to the agenda:

Correspondence from Northumberland Hills Hospital (NHH) Foundation regarding the 2025 gala event 'A Silver Soirée – Celebrating 25 Years of Giving'

Carried

7. **Disclosure of Pecuniary (Financial) Interest**

Councillor Adam Bureau declared a conflict with regard to item 8.2 being a resolution from the DBIA due to being a member of the DBIA and item 13.1 being a resolution from the DBIA due to being a member of the DBIA.

8. Items Arising from Closed Session

- 8.1 Personal matters about an identifiable individual, including municipal or local board employees regarding a request from Lakefront Utilities to Appoint a Member to the Holdco Board of Directors**

Moved by Councillor Randy Barber

Seconded by Councillor Adam Bureau

THAT Council appoint Todd Smith to the Holdco Board of Directors.

Carried

Having declared a conflict Councillor Adam Bureau left the meeting at 6:15 p.m. and did not participate in the consideration of item 8.2

Mayor Lucas Cleveland rescinded the position of Chair to Councillor Brian Darling at 6:15 p.m. and left the meeting.

- 8.2 Personal matters about an identifiable individual, including municipal or local board employees regarding a resolution from the Downtown Business Improvement Area (DBIA) Board of Management regarding Appointment of three members to the DBIA Board of Management**

Moved by Deputy Mayor Nicole Beatty

Seconded by Councillor Randy Barber

THAT Council appoint Richard Vandentillaart from Lolly Gags, Joan Greaves from Little Underground, and Tracey Tink from Complexion MedSpa to the Downtown Business Improvement Area Board of Management.

Carried

Mayor Lucas Cleveland and Councillor Adam Bureau joined the 6:18 p.m.

Councillor Brian Darling rescinded the position of Chair to Mayor Lucas Cleveland at 6:18 p.m.

- 8.3 Advice that is subject to solicitor-client privilege, including communications necessary for that purpose regarding Objections to the Notice of Intent to Designate 390 King Street East**

No direction was provided.

- 8.4 A trade secret or scientific, technical, commercial or financial information that belongs to the municipality or local board and has monetary value or potential monetary value**

Council directed Staff to proceed as discussed.

9. Adoption of Minutes

9.1 Council Minutes for Adoption

9.1.1 June 25, 2025 Regular Minutes

9.1.2 July 3, 2025 Special Minutes

9.1.3 July 16, 2025 Special Minutes

9.1.4 July 30, 2025 Public Planning Minutes

9.1.5 August 6, 2025 Special Minutes

9.1.6 August 25, 2025 Special Minutes

Moved by Deputy Mayor Nicole Beatty

Seconded by Councillor Brian Darling

THAT Council approve the minutes of Cobourg Municipal Council, as circulated.

Carried

9.2 Standing Committee Minutes Received for Information

9.2.1 September 3, 2025 Community Services, Protection, and Economic Development Standing Committee Minutes

9.2.2 September 3, 2025 Public Works, Planning, and Development Standing Committee Minutes

9.2.3 September 4, 2025 Corporate, Finance, and Legislative Standing Committee Minutes

Moved by Councillor Adam Bureau

Seconded by Councillor Randy Barber

THAT Council receive the minutes of the Cobourg Municipal Standing Committee for informational purposes.

Carried

10. Community Announcements

Members of Council presented verbal reports on matters within their respective areas of responsibility.

11. Departmental Updates/Discussion

The CAO provided information and updates to Council and the Public on Divisional areas.

12. Delegations

12.1 Delegation from Michael G. Eden on behalf of Branch 133, Legion Village Inc. regarding the Adoption of the New Affordable Housing Subclass

The consideration of this delegation was withdrawn by the delegate.

12.2 Delegation from Sheila McCoy regarding the Use of the Archives at the Cobourg Public Library for the General Public

Moved by Councillor Miriam Mutton

Seconded by Deputy Mayor Nicole Beatty

THAT Council refer the delegation regarding the use of the archives at the Cobourg Public Library for the general public to Staff for a report back.

Carried

12.3 Delegation/Correspondence from Reno Piccini, regarding Accessibility Improvement Project, Police Station Condition Associated with Council's Motion to Approved Heritage Permit

Moved by Councillor Brian Darling

Seconded by Councillor Randy Barber

That the resolution pertaining to Report No. DS-2025-003 from Director of Planning and Development regarding Heritage Permit Approval HP-2024-033 (107 King Street West) Cobourg Police Station Accessibility Ramp from the March 26, 2025 Regular Council Meeting be amended to read as follows (changes in bold):

THAT Council approve Heritage Permit application #HP-2024-033, as submitted by Reno Piccini, Piccini Architect, on behalf of the Town of Cobourg, subject to the following condition:

1. A final drawing be submitted that demonstrates the preservation of the original staircase underneath the constructed entrance. **If the condition of the original stairs upon assessment by a structural engineer during excavation is found to be incapable of supporting the platform, the original stair can be removed.**

Carried

Council consented to the consideration of Report No. DS-2025-017 next.

13. Items Extracted from Consent Agenda

13.1 Report No. DS-2025-017 from the Manager, Long-Range Planning and Planner I regarding Objections to the Notice of Intent to Designate 390 King Street East

Moved by Councillor Miriam Mutton

Seconded by Deputy Mayor Nicole Beatty

THAT Council receive the Notice of Objections concerning 390 King Street East; and

FURTHER THAT Council affirm its intention to designate 390 King Street East under Section 29 of the *Ontario Heritage Act* in recognition of its cultural heritage value; and

FURTHER THAT Council enact By-law 042-2025 to designate the property known municipally as 390 King Street East as being of cultural heritage value or interest.

Recorded vote requested by Mayor Lucas Cleveland

Mayor Lucas Cleveland	No
Councillor Adam Bureau	Yes
Councillor Brian Darling	Yes
Councillor Miriam Mutton	Yes
Councillor Randy Barber	Yes
Deputy Mayor Nicole Beatty	Yes

Carried

Council recessed at 8:25 p.m. and reconvened at 8:49 p.m.

Having declared a conflict Councillor Adam Bureau left the meeting at 8:50 p.m. and did not participate in the consideration of item 14.1

Mayor Lucas Cleveland rescinded the position of Chair to Councillor Brian Darling at 8:50 p.m. and left the meeting.

14. Information from External Organization / Information from Advisory Committees or Task Forces

14.1 Resolution from the Downtown Business Improvement Area (DBIA) Board of Management regarding the Memorandum of Understanding with the Town of Cobourg

Moved by Deputy Mayor Nicole Beatty
Seconded by Councillor Randy Barber

THAT Council approve the Memorandum of Understanding (MOU) with the Downtown Business Improvement Area (DBIA) Board of Management; and

FURTHER THAT Council authorize the Clerk to execute the MOU with the DBIA.

Carried

Mayor Lucas Cleveland and Councillor Adam Bureau joined the 8:52 p.m.

Councillor Brian Darling rescinded the position of Chair to Mayor Lucas Cleveland at 8:52 p.m.

15. Consent Agenda

Mayor Lucas Cleveland relinquished the position of Chair to Deputy Mayor Nicole Beatty at 8:55 p.m.

Deputy Mayor Nicole Beatty relinquished the position of Chair to Mayor Lucas Cleveland at 8:56 p.m.

Moved by Councillor Adam Bureau
Seconded by Councillor Miriam Mutton

THAT Council adopt the following recommendations from the Standing Committees contained within the consent agenda as a single motion.

15.1 Community Services, Protection and Economic Development Standing Committee

15.1.1 Delegation from Joyce Whittick regarding removing the restrictions on overnight parking in the North side of the Cobourg Marina

WHEREAS at the Community Services, Protection and Economic Development Standing Committee on September 3, 2025, the Committee considered a Delegation from Joyce Whittick regarding removing the restrictions on overnight parking in the North side of the Cobourg Marina.

NOW THEREFORE BE IT RESOLVED THAT Council receive the delegation regarding the removal of the restrictions on overnight parking in the North side of the Cobourg Marina for information purposes and refer this delegation request to be considered in the parking study.

15.1.2 Report No. CAO-2025-008 from the Chief Administrative Officer regarding the Kindness Collective Fund Pilot Project

WHEREAS at the Community Services, Protection and Economic Development Standing Committee on September 3, 2025, the Committee considered Report No. CAO-2025-008 from the Chief Administrative Officer regarding the Kindness Collective Fund Pilot Project.

NOW THEREFORE BE IT RESOLVED THAT Council endorse and approve the pilot project implementing the Kindness Collective's designated charity parking meter for the duration of one (1) year to begin in October 2025, with progress reports and updates to be presented to Council during the one (1) year pilot; and

FURTHER THAT Council require that the Kindness Collective select and choose each participating charity in line with the Town's Municipal Community Grant Policy on eligibility of organizations to receive the parking meter revenue.

15.2 Public Works, Planning and Development Standing Committee

15.2.1 Delegation from Dave Hass regarding Safety Concerns on Birchwood Trail

WHEREAS at the Public Works, Planning and Development Standing Committee on September 3, 2025, the Committee considered a Delegation from Dave Hass regarding Safety Concerns on Birchwood Trail.

NOW THEREFORE BE IT RESOLVED THAT Council refer the delegation regarding Safety Concerns on Birchwood Trail to the Road Safety Response Team for comment and direct Staff to report back at the October 29, 2025 Regular Meeting.

FURTHER THAT Council approve \$5000 to be reallocated from the current budget to fund the traffic study.

15.3 Corporate Finance and Legislative Standing Committee

The Corporate Finance and Legislative Standing Committee meeting was cancelled due to a lack of quorum. All the reports were referred to Items Extracted from Consent Agenda.

15.4 Correspondence

15.4.1 Correspondence from the Association of Municipal Managers, Clerks, and Treasurers of Ontario (AMCTO) regarding a request to schedule a Professional Development Day on Monday, October 26th, 2026

THAT Council support the request from AMCTO to schedule a Professional Development Day on Monday, October 26th, 2026; and

FURTHER THAT Council direct Staff to forward this resolution to Paul Calandra, Minister of Education, Rob Flack, Minister of Municipal Affairs and Housing, Denise Allyson Cole, Deputy Minister of Education, Martha Greenberg, Deputy Minister of Municipal Affairs and Housing, Kathleen Woodcock, President, Ontario Public School Boards' Association, Michael Bellmore, President Ontario Catholic School Trustees' Association, Denis Labelle, Président, Association des conseils scolaires des écoles publiques de l'Ontario, Robert Demers, Président, Association franco-ontarienne des conseils scolaires catholiques, Arjun Dhanjal,

Chair Ontario Student Trustees' Association, Olivier Gagnon Maheu, Regroupement des élèves conseiller.ère.s francophones de l'Ontario, Christian-Charle Bouchard, Chair CODE, Robin Jones, AMO President, and Danielle Manton President, AMCTO.

15.4.2 Correspondence from the Association of Municipal Managers, Clerks, and Treasurers of Ontario (AMCTO) regarding Professional Activity Day on election day and school board governance review

THAT Council support the request from AMCTO to amend R.R.O. 1990, Reg. 304 under the Education Act, 1990 to apply one of the existing provincially mandated Professional Activity Days to municipal and school board election day on a permanent basis, starting in October 2026; and

FURTHER THAT Council direct Staff to forward this resolution to Hon. Rob Flack, Minister of Municipal Affairs and Housing, Denise Allyson Cole, Deputy Minister, EDU, Martha Greenberg, Deputy Minister, MMAH, Darby Wheeler, Director of Policy, Minister's Office, EDU, Madison Lee, Director of Stakeholder Relations, Minister's Office, EDU, Scott Collyer, Deputy Director of Policy, Minister's Office, MMAH, Tanner Zelenko, Director of Stakeholder Relations and MPP Liaison, Minister's Office, MMAH, Caspar Hall, Assistant Deputy Minister, Local Government Division, Robin Jones, President AMO, and Danielle Manton President, AMCTO.

15.4.3 Correspondence received from the City of Port Colborne regarding Raising Ontario Works (OW) and Ontario Disability Support Program (ODSP)

THAT Council support the City of Pickering regarding Raising Ontario Works (OW) and Ontario Disability Support Program (ODSP).

15.4.4 Correspondence from Raymond Cho, Minister for Seniors and Accessibility regarding 2025 Ontario Senior Achievement Awards

THAT Council call for nominations from Council and the public for the 2025 Ontario Senior Achievement Award.

Carried

16. Items Extracted from Consent Agenda

16.1 Report No. COR-2025-017 from the Treasurer/Director of Corporate Services regarding Cobourg Concert Band MOU

Moved by Councillor Adam Bureau

Seconded by Deputy Mayor Nicole Beatty

THAT Council approve the attached Memorandum of Understanding (MOU) with the Concert Band of Northumberland and authorize the Mayor and Clerk to execute the final MOU.

Carried

16.2 Report No. COR-2025-016 from the Treasurer/Director of Corporate Services regarding 36 Queen St. Update

Moved by Councillor Miriam Mutton

Seconded by Councillor Adam Bureau

THAT Council authorize the Mayor and Clerk to execute the amended purchase and sale agreement with Queensview Gardens Inc for an amending closing date of October 31, 2026 for the property known municipally as 36 Queen Street, Cobourg, Ontario.

Carried

16.3 Report No. COR-2025-012 from the Treasurer/Director of Corporate Services regarding the 2023 Financial Information Return

Moved by Councillor Adam Bureau

Seconded by Deputy Mayor Nicole Beatty

THAT Council accept and receive the report and analysis of the results from the 2023 Financial Information Return.

Carried

16.4 Report No. COR-2025-013 from the Treasurer/Director of Corporate Services regarding the 2023 Year End Operating Budget Variance Report

Moved by Councillor Miriam Mutton
Seconded by Councillor Brian Darling

THAT Council receive the 2023 year end operating budget variance report;
and

FURTHER THAT Council approve the transfer of the 2023 year end surplus to the Tax Stabilization Reserve and the Staff Contingency Reserve.

Carried

16.5 Report No. COR-2025-015 from the Treasurer/Director of Corporate Services regarding the 2025 Capital Budget Reallocation

Moved by Councillor Adam Bureau
Seconded by Councillor Randy Barber

THAT Council approve the 2025 capital budget reallocation of \$46,715 of unspent funds from the restoration of the west roof deck capital project to support an unbudgeted capital initiative being the Victoria Hall Generator Project and direct staff to proceed with implementation of the new project within the 2025 approved funding allocation.

Carried

16.6 Report No. COR-2025-014 from the Treasurer/Director of Corporate Services regarding the 2025 Annual Repayment Limit

Moved by Councillor Randy Barber
Seconded by Councillor Brian Darling

THAT Council receive the report and the attached correspondence from the Ministry of Municipal Affairs and Housing (MMAH) for information purposes.

Carried

16.7 Report No. COR-2025-018 from the Treasurer/Director of Corporate Services regarding the Long-Term Debt Policy

Moved by Councillor Adam Bureau

Seconded by Councillor Brian Darling

THAT Council approve the Long-term Debt Policy with an implementation and effective date of September 1, 2025.

Carried

16.8 Report No. LS-2025-017 from the Deputy Clerk/Manager, Legislative Services regarding the 2026 Council Meeting Schedule

Moved by Councillor Adam Bureau

Seconded by Councillor Brian Darling

THAT Council approve the 2026 Council Meeting Schedule, as presented.

Amended

Moved by Councillor Adam Bureau

Seconded by Councillor Miriam Mutton

That Council direct Staff to add a Regular Meeting at 2 p.m. on the Tuesday prior to a Regular Meeting for the purposes of moving into Closed Session

Carried

Moved by Councillor Adam Bureau

Seconded by Councillor Brian Darling

THAT Council approve the 2026 Council Meeting Schedule, as amended; and

FURTHER THAT Council direct Staff to add a Regular Meeting at 2 p.m. on the Tuesday prior to a Regular Meeting for the purposes of moving into Closed Session

Carried

16.9 Report No. CAO-2025-009 from the Director of Development regarding the Q2 Operational Plan Report

Moved by Councillor Adam Bureau

Seconded by Councillor Randy Barber

THAT Council direct Staff to make publicly available on the Town's website the Q2 2025 Operational Plan update.

Carried

16.10 Report No. DS-2025-016 from the Director of Development regarding the 2025 AMO Conference Report

Moved by Councillor Randy Barber

Seconded by Councillor Adam Bureau

THAT Council receive the report for information purposes.

Carried

16.11 Report No. COR-2025-019 from the Director of Corporate Services/Treasurer regarding the Financial Impact of Organizational Restructuring of Planning and Engineering Departments

Moved by Deputy Mayor Nicole Beatty

Seconded by Councillor Adam Bureau

THAT Council direct staff to incorporate the financial impacts of Mayoral Decision MDEC 2025-008 into the 2026 budget process and long-range financial planning documents.

Carried

16.12 Report No. PW-2025-014 from the Director, Public Works & Engineering regarding the King Street West Culvert Replacement Progress Update

Moved by Councillor Miriam Mutton

Seconded by Councillor Brian Darling

THAT Council receive this report for information purposes.

Amended

Mayor Lucas Cleveland relinquished the position of Chair to Deputy Mayor Nicole Beatty at 9:51 p.m.

Moved by Mayor Lucas Cleveland
Seconded by Councillor Adam Bureau

MOTION TO AMEND

THAT Council add the following wording to the motion:

FURTHER THAT Council direct Staff to provide traffic flaggers Monday to Friday (8am to 5pm) for the current condition where vehicular traffic is single lane on the south side of approximately \$40,000.

Recorded vote requested by Mayor Cleveland

Mayor Lucas Cleveland	Yes
Councillor Adam Bureau	Yes
Councillor Brian Darling	No
Councillor Miriam Mutton	No
Councillor Randy Barber	Yes
Deputy Mayor Nicole Beatty	No

Defeated

Deputy Mayor Nicole Beatty relinquished the position of Chair to Mayor Lucas Cleveland at 10:00 p.m.

Moved by Councillor Miriam Mutton
Seconded by Councillor Brian Darling

THAT Council receive this report for information purposes.

Recorded vote requested by Mayor Cleveland

Mayor Lucas Cleveland	No
Councillor Adam Bureau	Yes
Councillor Brian Darling	Yes
Councillor Miriam Mutton	Yes
Councillor Randy Barber	Yes
Deputy Mayor Nicole Beatty	Yes

Carried

16.13 Request to raise the Pan-African flag throughout February

Moved by Councillor Randy Barber

Seconded by Councillor Adam Bureau

THAT Council direct Staff to raise the Pan-African flag throughout the month of February 2026.

Amended

Moved by Councillor Adam Bureau

Seconded by Councillor Miriam Mutton

MOTION TO AMEND

That the motion be replaced with the following wording:

THAT Council direct Staff to raise the Pan-African flag from February 1 – 14, 2026.

Carried

Moved by Councillor Randy Barber

Seconded by Councillor Adam Bureau

THAT Council direct Staff to raise the Pan-African flag from February 1 – 14, 2026.

Carried

16.14 Request to proclaim Child Care Worker & Early Childhood Educator Appreciation Day 2025

Moved by Councillor Adam Bureau

Seconded by Councillor Brian Darling

THAT Council proclaim October 21, 2025 as Child Care Worker & Early Childhood Educator Appreciation Day 2025.

Carried

16.15 Report No. DS-2025-018 from the Director, Development and Manager of Planning – Development Review regarding Response to Mayoral Directive (DIR-2025-001) Options and Recommendations for Building more Homes in Cobourg

Moved by Councillor Adam Bureau

Seconded by Deputy Mayor Nicole Beatty

THAT Council identify four (4) to six (6) items from the staff report for further consideration; and

FURTHER THAT Council direct staff to prepare and present subsequent reports on each of the selected items for further consideration, outlining the steps, required resources, timelines, and other key considerations necessary to operationalize and implement each item.

Moved by Councillor Miriam Mutton

Seconded by Councillor Brian Darling

MOTION TO REFER

That the report be referred to the October 8, 2025 Public Works, Planning and Development Standing Committee meeting.

Amended

Moved by Deputy Mayor Nicole Beatty

Seconded by Councillor Brian Darling

MOTION TO AMEND

That the following wording be added to the motion to refer:

FURTHER THAT Council direct Staff to summarize the recommendations already being addressed by the Town.

Carried

Moved by Councillor Miriam Mutton
Seconded by Councillor Brian Darling

THAT Report No. DS-2025-018 be referred to the October 8, 2025 Public Works, Planning and Development Standing Committee meeting.

FURTHER THAT Council direct Staff to summarize the recommendations already being addressed by the Town.

Carried

Moved by Councillor Adam Bureau
Seconded by Councillor Brian Darling

MOTION TO EXTEND MEETING

THAT Council extend the duration of the meeting past four (4) hours to 11:30 p.m., pursuant to section 5.10 of the Procedural By-law 050-2024.

Carried

Council recessed at 10:29 p.m. and reconvened at 10:38 p.m.

16.16 Correspondence from Northumberland Hills Hospital (NHH) Foundation regarding the 2025 gala event 'A Silver Soirée – Celebrating 25 Years of Giving'

Moved by Councillor Adam Bureau
Seconded by Councillor Miriam Mutton

THAT Council donate one-hour of ice time at the Cobourg Community Center for the NHH Foundation Gala Silent Auction in support of the hospital and to help celebrate their 25th anniversary.

Carried

16.17 Correspondence from Theresa Rickerby, Cobourg resident, regarding Let's Keep Local Government Accountable – Support V.O.I.C.E.

Moved by Councillor Adam Bureau

Seconded by Deputy Mayor Nicole Beatty

THAT Council discuss the correspondence from Theresa Rickerby, Cobourg resident, regarding Let's Keep Local Government Accountable – Support V.O.I.C.E.

Amended

Moved by Deputy Mayor Nicole Beatty

Seconded by Councillor Adam Bureau

MOTION TO AMEND

That the motion be replaced with the following wording:

THAT Council receive the correspondence from Theresa Rickerby, Cobourg resident, regarding Let's Keep Local Government Accountable – Support V.O.I.C.E. for information purposes.

Carried

Moved by Councillor Adam Bureau

Seconded by Deputy Mayor Nicole Beatty

THAT Council receive the correspondence from Theresa Rickerby, Cobourg resident, regarding Let's Keep Local Government Accountable – Support V.O.I.C.E. for information purposes.

Carried

Mayor Lucas Cleveland relinquished the position of Chair to Deputy Mayor Nicole Beatty at 8:55 p.m.

16.18 Correspondence from Township of Cramahe regarding Support for the Township of Hamilton's Call for Action on Highway 401

Moved by Councillor Adam Bureau

Seconded by Councillor Brian Darling

THAT Council support the Township of Hamilton's Call for Action on Highway 401.

Carried

16.19 Correspondence from Norfolk County regarding support for the Township of Otonabee-South Monaghan regarding Bill C-2

Moved by Deputy Mayor Nicole Beatty

Seconded by Councillor Adam Bureau

THAT Council support the Township of Otonabee-South Monaghan's condemnation of Bill C-2.

Carried

16.20 Correspondence from Brudenell, Lyndoch and Raglan Township regarding Advocacy for Increased Income Support Thresholds for Canadian Veterans

Moved by Councillor Miriam Mutton

Seconded by Councillor Brian Darling

THAT Council support Brudenell, Lyndoch and Raglan Township regarding Advocacy for Increased Income Support Thresholds for Canadian Veterans.

Carried

17. **By-laws**

17.1 **By-law No. 042-2025 A By-Law To Designate The Property Known Municipally As 390 King Street East As Being Of Cultural Heritage Value Or Interest (Report No. DS-2025-017)**

Moved by Councillor Miriam Mutton
Seconded by Councillor Randy Barber

BE IT RESOLVED THAT leave be granted to introduce By-law No.042-2025 and to dispense with the reading of the bylaw by the Municipal Clerk and that the same be considered read and passed and that the Mayor and the Municipal Clerk sign the same and the Seal of the Corporation be thereto affixed.

Carried

18. **Notice of Motion / Motion for Which Notice Has Been Given**

18.1 **Notice of Motion from Deputy Mayor Beatty regarding 2026 Budget Deliberations**

Moved by Deputy Mayor Nicole Beatty
Seconded by Councillor Adam Bureau

WHEREAS on July 22, 2025, Mayoral Directive 2025-003 directed the following to Staff regarding the 2026 Operating and Capital Budget with the following details:

- Prepare a draft budget no later than November 1, 2025, following previous budget cycles, with a target levy not to exceed 5%
- Use the feedback gathered by the Community Led Budget Task Force to inform the final draft
- Create an engagement plan led by the Corporate Communications Team
- Provide the proposed final draft to each Member of Council, the Town Clerk and the public with the goal of December 1, 2025 and not later than December 15, 2025; and

WHEREAS Council, staff and the public benefit from knowing how this directive will be carried out, especially in terms of community engagement and when each step will happen.

THEREFORE BE IT RESOLVED THAT Council direct the Treasurer to provide a report back to Council at the October Regular Council meeting that outlines a detailed process and timeline with a public calendar showing key dates for the 2026 Operating and Capital budget that align with or clarify the deadlines set in the Mayor's directive (e.g., November 1 for drafts, December 1-15 for final drafts) and for the public to understand their opportunities to engage with their Municipal Budget; and

FURTHER THAT Council direct Staff to incorporate the Council timelines under the new Strong Mayor Powers provisions of the *Municipal Act* for opportunities for amendments by Council to the Head of Council's budget and indicate where adjustments or risks to meeting those dates may be anticipated; and

FURTHER THAT following the Mayor's budget submission timeline to Council, as noted within the Strong Mayor Power Directive and summarized within the public calendar, Council requests that the Staff prepare a draft 2026 budget to be brought forward directly to Council.

Amended

Moved by Councillor Adam Bureau

Seconded by Deputy Mayor Nicole Beatty

MOTION TO AMEND

That the following wording be added to the motion:

FURTHER THAT Council request Staff to provide Council a current budget cost to date on Strong Mayor Powers Act, that was introduced on May 1, 2025, and the cost associated with these new powers to date; and

FURTHER THAT Council request Staff after to provide current budget costs to date and a final cost upon completion, from the Community Budget Task Force, including the consultant fee that was introduced by the Mayor through the Strong Mayor Directives; and

FURTHER THAT Council request Staff to provide a detailed summary of the Mayor's corporate credit card since its activation, providing a detailed summary of all charges incurred and where those have been expense to within the Town's operating budget and provide Council with this information to held the future budget deliberations for 2026.

Divided

Moved by Councillor Adam Bureau
Seconded by Deputy Mayor Nicole Beatty

MOTION TO DIVIDE

That the amending motion be divided into two parts with the first part being the following:

FURTHER THAT Council request Staff to provide Council a current budget cost to date on Strong Mayor Powers Act, that was introduced on May 1, 2025, and the cost associated with these new powers to date; and

FURTHER THAT Council request Staff after to provide current budget costs to date and a final cost upon completion, from the Community Budget Task Force, including the consultant fee that was introduced by the Mayor through the Strong Mayor Directives.

Recorded vote requested by Mayor Cleveland

Mayor Lucas Cleveland	No
Councillor Adam Bureau	Yes
Councillor Brian Darling	No
Councillor Miriam Mutton	Yes
Councillor Randy Barber	No
Deputy Mayor Nicole Beatty	Yes

Defeated

The second part of the divided motion was withdrawn.

Moved by Deputy Mayor Nicole Beatty
Seconded by Councillor Adam Bureau

WHEREAS on July 22, 2025, Mayoral Directive 2025-003 directed the following to Staff regarding the 2026 Operating and Capital Budget with the following details:

Prepare a draft budget no later than November 1, 2025, following previous budget cycles, with a target levy not to exceed 5%

Use the feedback gathered by the Community Led Budget Task Force to inform the final draft

Create an engagement plan led by the Corporate Communications Team
Provide the proposed final draft to each Member of Council, the Town Clerk and the public with the goal of December 1, 2025 and not later than December 15, 2025; and

WHEREAS Council, staff and the public benefit from knowing how this directive will be carried out, especially in terms of community engagement and when each step will happen;

THEREFORE BE IT RESOLVED THAT Council direct the Treasurer to provide a report back to Council at the October Regular Council meeting that outlines a detailed process and timeline with a public calendar showing key dates for the 2026 Operating and Capital budget that align with or clarify the deadlines set in the Mayor's directive (e.g., November 1 for drafts, December 1-15 for final drafts) and for the public to understand their opportunities to engage with their Municipal Budget; and

FURTHER THAT Council direct Staff to incorporate the Council timelines under the new Strong Mayor Powers provisions of the Municipal Act for opportunities for amendments by Council to the Head of Council's budget and indicate where adjustments or risks to meeting those dates may be anticipated; and

FURTHER THAT following the Mayor's budget submission timeline to Council, as noted within the Strong Mayor Power Directive and summarized within the public calendar, Council requests that the Staff prepare a draft 2026 budget to be brought forward directly to Council.

Referred

Moved by Councillor Brian Darling

Seconded by Deputy Mayor Nicole Beatty

MOTION TO EXTEND MEETING

THAT Council extend the duration of the meeting past 11:30 p.m. to 11:45 p.m., pursuant to section 5.10 of the Procedural By-law 050-2024.

Carried

Moved by Deputy Mayor Nicole Beatty

Seconded by Councillor Miriam Mutton

MOTION TO REFER

THAT Council refer this Notice of Motion to a future Council Meeting to allow for a legal opinion to be obtained prior to further deliberation.

Carried

19. **Confirmatory By-law**

19.1 **By-law No. 043-2025, being a By-law to confirm the proceedings of the Council Meeting of September 24, 2025**

Mayor Lucas Cleveland joined the meeting at 11:45 pm.

Laryssa McGlashon, Council and Committee Coordinator joined the meeting at 11:45 pm.

Moved by Councillor Miriam Mutton
Seconded by Councillor Adam Bureau

THAT leave be granted to introduce By-law 043-2025 and to dispense with the reading of the By-law by the Municipal Clerk to confirm the proceedings of Council of the Town of Cobourg at its Regular Council Meeting held on September 24, 2025 and the same be considered read and passed and that the Mayor and the Municipal Clerk sign the same and the Seal of the Corporation be thereto affixed.

Carried

20. **Adjournment**

Mayor Lucas Cleveland adjourned the meeting at 11:44 p.m.

Lucas Cleveland, Mayor

Brent Larmer, Clerk