

## Downtown Business Improvement Area Board of Management

### MINUTES



**April 23, 2021, 1:00 p.m.  
Electronic Participation**

Members Present: Adam Bureau  
Suzanne Séguin  
Erika Cotton  
Lou Trozzlo  
Jenna Fitzgerald  
Joan Greaves  
Amanda Da Silva  
Dave Vasey

Members Absent: Julie Powell  
Paul VandeGraaf (Liaison)  
Kevin Ward (Liaison)  
Tracey Gainforth

Staff Present: Melissa Graham – Recording Secretary

---

#### 1. **CALL TO ORDER**

Chair E. Cotton called the Meeting to Order at 1:07 P.M.

#### 2. **TRADITIONAL LAND ACKNOWLEDGEMENT**

Chair E. Cotton recited the traditional land acknowledgement for the board of management.

#### 3. **APPROVAL/ADDITIONS TO THE AGENDA**

DBIA – 028 – 2021

**Moved by** Suzanne Séguin

THAT the Agenda dated APR, 23, 2021 be approved as presented.

**Carried**

4. **DECLARATIONS OF INTEREST BY MEMBERS**

There were no Declarations of Interest Declared by Committee Members.

5. **REPORTS**

5.1 **CLOSED SESSION**

DBIA – 029 – 2021

**Moved by** Lou Trozzlo

THAT the DBIA Board of Management meet in closed session in accordance with Section 239 of the Municipal Act S. O. 2001 regarding: s.239 (2) (b): Personal matters about an identifiable individual including municipal or local board employees.

(1) Personal Matters

**Carried**

DBIA – 030 – 2021

**Moved by** Suzanne Séguin

THAT the DBIA Board of Management Chair move forward with the direction which was given by the board of management in Closed Session.

**Carried**

6. **NEW BUSINESS**

7. **ADJOURNMENT**

The meeting was adjourned at 2:23 p.m by Chair E. Cotton.



Recording Secretary M. Graham



Chair E. Cotton