

STAFF REPORT

THE CORPORATION OF THE TOWN OF COBOURG



Report to:	Mayor and Council Members	Priority:	<input type="checkbox"/> High <input type="checkbox"/> Low
Submitted by:	Teresa Behan, Deputy Director Community Services tbehan@cobourg.ca	Meeting Type: Open Session <input checked="" type="checkbox"/> Closed Session <input type="checkbox"/>	
Meeting Date:	May 31, 2021		
Report No.:	Community Services-040-21		
Submit comments to Council			

Subject/Title: Waterfront Safety Manual, Harbour Town of Cobourg

RECOMMENDATION:

THAT Council receive this report for information purposes; and

FURTHER THAT, this manual be posted on site at the Marina, on the Town of Cobourg web site and that it be shared with all users at the harbour.

1. STRATEGIC PLAN

N/A

2. PUBLIC ENGAGEMENT

This report is placed on the Committee of the Whole agenda 10 days in advance of the meeting and will be considered by Council in open session. This manual has also been shared with the users as per the motion and was discussed at the Parks and Recreation Advisory Committee on May 2, 2021.

3. PURPOSE

This report provides an update to council and shares the safety manual that was drafted with the users as detailed in the motion and town staff.

4. ORIGIN AND LEGISLATION

5. BACKGROUND

On July 27, 2020 a motion was passed instructing staff to create a consolidated safety procedure and emergency manual. Copy of the motion is attached.

6. ANALYSIS

Staff met with the working group starting last fall and had zoom meetings one on one with the group. Later, staff met with the whole group and went over the manual. This project was put on hold pending receipt of the legal opinion dealing with ownership of the harbour.

The legal opinion was received and a working group meeting took place. The safety manual was also reviewed with the Parks and Recreation Advisory Committee on May 4, 2021 with minor changes suggested.

7. FINANCIAL IMPLICATIONS/BUDGET IMPACTS

Any safety measures that are noted in the safety manual will be covered in the general budget for the marina or waterfront.

8. CONCLUSION

That this manual be reviewed when needed or yearly with Town staff to ensure a safe environment for all users.