

# HERITAGE FINANCIAL INCENTIVES APPLICATION FORM

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To be submitted to Heritage Planning staff

## Location and Contact Information

The accuracy and completeness of this application is the responsibility of the applicant.

### Location of Subject Property:

Municipal Address: 216 King St W, Cobourg, ON, K9A 2N1

Legal Description: Pt Lt (7 N/S King St and S/S Burke St Blk PL Caddy  
(Formerly LT 18 Con A Hamilton) Cobourg PT 1 39R260; Cobourg

### Property Owner's Contact Information:

Name: Adrian Pepper and Alison White

Address & Postal Code: 216 King St W, Cobourg, ON K9A 2N1

Day Time Phone No.: 905-259-9693

Home Phone No.:

Fax No.:

E-mail Address: adriane.pepper@realestate.ca

Designation Status: TBD

- Individual (Part IV) Designation
- District (Part V) Designation
- Listed Property of Interest
- Other \_\_\_\_\_

**A. Heritage Permit Approval**

Have you received heritage approval from the Town of Cobourg?

YES  NO

**If Yes:**

Please attach a copy of the approval you have received.

**B. Planning Act Applications**

Does this application in which you received Heritage Permit Approval also require other municipal approvals such as Minor Variance, Site Plan, and Building Permit?

YES  NO

**If Yes:**

a) Please acknowledge that all municipal approvals must be received before your application for a heritage financial incentive approved:

I Acknowledge

**C. Permit Fee Program**

Permit Fee Reduction Requested? Yes  No

(If Yes, please provide separate letter indicating request for permit fee reduction which will be reviewed and considered by planning and building staff before any permits are issued.)

**D. Heritage Loan Request**

Heritage Loan Requested? Yes  No  Amount Requested \$ 15,000.00  
(maximum \$15,000)

If yes, please provide separate letter indicating request for heritage loan which will be reviewed and considered by heritage and finance staff. Please include a copy of a quotation from the approved contractor for the project.

**E. Heritage Tax Incentive Program (Commercial Core Only)**

Heritage Tax Incentive Program Requested? Yes  No \_\_\_\_\_

If Yes, please provide separate letter indicating request for heritage tax incentive which will be reviewed and considered by heritage and finance staff and further submitted to the Municipal Property Assessment Corporation (MPAC) for their input on assessment changes.

**F. Development Charges Credit on Existing Buildings Program**

Development Charges Credit Requested? Yes  No

(If Yes, please provide separate letter indicating request for Development Charges Credit which will be reviewed and considered by planning and building staff before any permits are issued .)

**G. Completed Submission**

Before submitting this application, please check off the following applicable boxes to ensure that your application is complete:

- Pre-consultation meeting with staff has been completed
- A copy of your Heritage Approval is attached

**Declaration & Signature:**

I hereby declare that the statements made herein are, to the best of my belief and knowledge, a true and complete representation of the purpose and intent of this application.

I have reviewed the submission requirements and understand that incomplete applications may not be accepted.

I also understand that the proposal must comply with all other applicable legislation and by-laws and that other approvals if required must be described clearly in this application form (e.g. Minor Variance, Site Plan, Building Permit, Sign Permit).

I acknowledge that Town of Cobourg staff may visit the property that is the subject of this application for the purpose of evaluating the merits of this application.

I acknowledge that personal information on this form is collected under the authority of the *Ontario Heritage Act* and will be used to process the Heritage Financial Incentive Application and the information may also be released to the public.

I confirm that I am the owner of the property and have reviewed this application with Planning and Building Staff and Financial Staff at a pre-consultation meeting.

  
\_\_\_\_\_

Jan 11/21

Property Owner's Signature (*required*)

Date

The personal information on this form was collected pursuant to the ***Freedom of Information Act*** and forms part of a public record open to inspection by any person upon request at the office of the clerk during normal office hours. See the *Municipal Freedom of Information and Protection of Privacy Act*, R.S.O. 1990, c.M.56, s.14(1)(c).

**OFFICE USE ONLY**

**Heritage Financial Incentives Application Completion Verification for Staff**

HPA No: \_\_\_\_\_

Date of Pre-Consult Meeting: \_\_\_\_\_

The following portions of this application have been completed or submitted:

- Pre-consultation meeting with staff
- A copy of the Heritage Approval is attached

Verified by: \_\_\_\_\_

\_\_\_\_\_  
Planning staff member

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

**Circulation Tracking**

**Approvals Required:**

**Date Approved**

**Planning and Building Staff Approval(s)**

AND/OR:

**Finance Staff Approval**

\_\_\_\_\_

\_\_\_\_\_

February 11, 2021

Re: Restoration of 216 King St W, Cobourg

To: Cobourg Heritage Committee,

As the new owners of 216 King St W, the "Gentleman's Cottage" erected by the Dickenson Family c. 1850 we are requesting the maximum \$15, 000 loan through the Heritage Loan Program.

We are requesting these funds because the house has been neglected and requires extensive restoration as laid out in the restoration plan submitted to the Heritage Committee, which we plan to undertake over the next 4-5 years.

We purchased this property fully understanding its poor state with the intention of restoring its original charm and historic features. As part of the restoration plan, we anticipate costs to be roughly \$125, 000 - \$150, 000 (not including interior renovations).

We are committed to working with the Heritage Committee on this property. The heritage loan will help us in the in the short term by replacing the side entrance back to its original state (wood door), and restoring the front gable and porch, which are key features of the property. These attributes are also highly visible from King St. and would greatly improve the aesthetics of the area. If granted this loan, it would help expediate the restoration plan and help ensure we restore the house back to its original state.

We appreciate your time in considering this request.

Thank you,

Adrian Pepper & Alison White







216 King St W, Cobourg - Restoration:

Season	2021	2022	2023	2024
Spring/Summer/Fall	*Replace Side Entry Door	* Replacement of eaves, saffit and fascia	*Stucco repair	*Stucco repair
	*Restore Front Gable	*Add black metal fence in side & front yard.	*Restore/replace front door & glass	*North wall & east wall foundation repair
	*Replace Gable Window	*Stucco repair	*North wall & east wall foundation repair	
	*Restore Front Deck, railings & posts	*Exterior trim, fascia, saffit painting	*Chimney bick repair	
	*Front Door Painting	*Chimney bick repair		
	*Replace exterior lighting on side & front			
Winter		*Window Replacement (2nd level east/west side)	*Window Replacement (2nd level east/west side)	*Window Replacement (kitchen)
			*Window Replacement (kitchen)	

\*Window replacement will be based on windows in most need of replacement

# Quotation

Order Date: Not ordered  
Last Revision: 2021-01-05  
Creation Date: 2021-01-04  
C.S.: Chris Mosher  
P.O. no:  
Date requested: 0001-01-01  
Quotation no: 364968  
Job: Adrian Pepper

Customer:

Ship to:

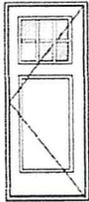
Phone:

Fax:

100-1

PK : 485

34 5/8" L X 82 5/8" H  
879 X 2099 mm



Viewed from the outside

R.O.: 35 5/8" W X 83 1/8" H      Ext. Cas.: 34 5/8" W X 82 5/8" H      1      \*\$4,599.81\*      **\$4,599.81\***  
905 X 2111 mm      879 X 2099 mm

- PRODUCT = COMPLET UNIT, 3279WF11 - Wood door - French Door - 34 5/8" W X 82 5/8" H (879 X 2099 mm) - Type : 1 inswing, left;  
- FRAME = Frame 4 9/16" natural, Red Grandis, Ext.: Lepage stain 16-06 Classic Walnut, Int.: Lepage stain 16-06 Classic Walnut  
- SASH = Door 1 : 901-G, Ext.: Raised panel natural, Int.: Raised panel natural, Other option for sash exterior : Prod. std colonial, Other option for sash interior : Glass stop std (colonial), Slab Thickness (sash) : 1 3/4", Red Grandis, Stiles and top rail width : 5" (standard), Bottom Rail Height : 9" (standard), Ext.: Lepage stain 16-06 Classic Walnut , Int.: Lepage stain 16-06 Classic Walnut  
- GLASS = Insulated (double), Tempered 2 sides, Low-e LOF/argon (North region), Spacer: Technoform, Glass (Color Spacer): Bronze  
- GRILLES = SDL 7/8" Ext: Standard Int: Standard, same color as sash, With spacer: Bronze spacer, Grille pattern: Colonial  
- HARDWARE = Active Panel Locking Hardware : Multipoint Lock, Contemporary, Black Ajustable hinges Black  
- OTHER OPTIONS = Bronze anodized sill w/o horns

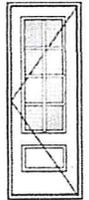
**All manual prices to be verified approved and confirmed by customer service department.**

**With decorative dentil shelf PB-134 in red grandis**

200-1

PK : 485

30" L X 80" H  
762 X 2032 mm



Viewed from the outside

R.O.: 31" W X 80 1/2" H      Ext. Cas.: 30" W X 80" H      1      \$4,581.25      \$4,581.25  
787 X 2045 mm      762 X 2032 mm

- PRODUCT = COMPLET UNIT, Special WF11 - Wood door - French Door - 30" W X 80" H (762 X 2032 mm) - Type : 1 inswing, left;  
- FRAME = Frame 4 9/16" natural, Red Grandis, Ext.: Lepage stain 16-06 Classic Walnut, Int.: Lepage stain 16-06 Classic Walnut  
- SASH = Door 1 : 600-G, Ext.: Raised panel natural, Int.: Raised panel natural, Middle check rail height : Standard 24", Other option for sash exterior : Prod. std colonial, Other option for sash interior : Glass stop std (colonial), Slab Thickness (sash) : 1 3/4", Red Grandis, Stiles and top rail width : 5" (standard), Bottom Rail Height : 9" (standard), Ext.: Lepage stain 16-06 Classic Walnut , Int.: Lepage stain 16-06 Classic Walnut  
- GLASS = Insulated (double), Tempered 2 sides, Low-e LOF/argon (North region), Spacer: Technoform, Glass (Color Spacer): Bronze  
- GRILLES = SDL 7/8" Ext: Standard Int: Standard, same color as sash, With spacer: Bronze spacer, Grille pattern: Colonial  
- HARDWARE = Active Panel Locking Hardware : Multipoint Lock, Contemporary, Black Ajustable hinges Black  
- OTHER OPTIONS = Bronze anodized sill w/o horns

Item	Description	Qty	Unit Price	Total Price
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Number:

Ship to:

C.S.:

Chris Moshier

P.O. no:

Date requested: 0001-01-01

Quotation no: 364968

Job:

Adrian Pepper

Phone:

Fax:

Do not hesitate to contact us should you require any additional information

Total Item Quantity : 2

Sub-Total (Net): \$ 9,181.07

Quote valid for : 30 days

\$ 1,193.54

\$ 0.00

Total (Net): \$ 10,374.61

Customer signature : \_\_\_\_\_ Date: \_\_\_ / \_\_\_ / \_\_\_\_\_

**216 King Street West, Cobourg**



- 1.) 6 over 6 single hung window in dormer.  
-Thermal glass  
-Paint to match interior and exterior (will need both colours)

Window 3,000.00  
Divided Light Surcharge - 40/per (12 lights) = 480

**Window total \$3,480.00**

- 2.) (bathroom) 12 over 8 single hung window  
-Thermal glass  
-Paint to match interior and exterior (will need both colours)

Window 3,000.00  
Divided Light Surcharge - 40/per (20 lights) = 800

**Window total \$3,800.00**

- 3.) (Kitchen ) 12 over 8 single hung window  
-Thermal glass  
-Paint to match interior and exterior (will need both colours)

Window 3,000.00  
Divided Light Surcharge - 40/per (20 lights) = 800

**Window total \$3,800.00**

- 4.) (Kitchen ) 12 over 8 single hung window  
-Thermal glass  
-Paint to match interior and exterior (will need both colours)

Window 3,000.00  
Divided Light Surcharge - 40/per (20 lights) = 800

**Window total \$3,800.00**

Subtotal \$14,880.00  
HST \$1,934.40  
Total \$16,814.40

Gable window - 3000.00  
480.00  
3480.00  
HST- 452.40  
\$4022.40



Monaghan Lumber Specialties  
 2129 Davis Road  
 Cavan Monaghan, ON K9J 0G5  
 705-742-9353 OR 1-800-354-3195  
 Fax: 705-742-2605



**QUOTE**

2101-164931 R2 PAGE 1 OF 1

SOLD TO
Cash Sales

JOB ADDRESS
Adrian Pepper adrian.m.pepper@gmail.com
905-259-9693

ACCOUNT	JOB
CASH	0
CREATED ON	01/05/2021
EXPIRES ON	02/04/2021
BRANCH	1000
CUSTOMER PO#	
STATION	M22
CASHIER	CMOSH
SALESPERSON	
ORDER ENTRY	CMOSH
MODIFIED BY	CMOSH

Thank you we appreciate your business!

Item	Description	D	Quantity	U/M	Price	Per	Amount
COMP06173	1x6x20' Trex Foggy Wharf Sq. Edge Enhance Natural Decking - in stock only		520	LF	3.5000	LF	1820.00
C	26pc's		1	EA		EA	
+SOCOMPDECK	1x6x16" solid Trex Foggy Wharf Enhance Natural		64	LF	3.5600	LF	227.84
C	4pcs		1	EA		EA	
+SOCOMPDECK	1x6x12' solid Trex Foggy Wharf Enhance Natural		24	LF	3.5600	LF	85.44
C	2pc's		1	EA		EA	
SCRE01380	Trapease III Pebble Grey 2 1/2" Torx Drive (350/Box) appx 4.66 lbs		3	BOX	63.3500	BOX	190.05
GST/HST #R126032036							
All Sales are final. Quantities are estimates only. Special order items cannot be changed or cancelled once procurement is under way. All warranties are provided by the manufacturer. Clerical errors are subject to corrections. Orders subject to prior sale.						Subtotal	2,323.33
					HST 302.03	Sales Tax	302.03
						Total	2,625.36

Buyer:



Signature

## Adrian Pepper - Window Pricing

### **324 George Street, Cobourg**

- 1.) Large single hung window on main floor.
  - Reuse stain glass panel (stain glass repairs, if necessary are additional)
  - Thermal glass
  - Paint to match interior and exterior (we have exterior, will need interior colour)

**\$3,750.00**

- 2.) Large single hung window on second floor.
  - Thermal glass
  - Paint to match interior and exterior (we have exterior, will need interior colour)

**\$3,250.00**

- 3.) Standard size single hung on second floor.
  - Thermal glass
  - Paint to match interior and exterior (we have exterior, will need interior colour)

**\$3,100.00**

#### **Notes:**

- Screens will be supplied for all windows.
- Any necessary trim milling for finishing the interior will be an additional cost.
- Installation will be time and material based.

Sub total - \$10,100.00

HST- \$1,313

Total - \$11,413.00



QUOTE

QUOTE REF: 216 KING ST W  
DATE: DECEMBER 20, 2020

**TO:**

Adrian Pepper & Alison White  
324 George St, Unit #2  
Cobourg, ON.  
K9A 3M1

**FOR:**

216 King St W, Cobourg

DESCRIPTION	HOURS	RATE	AMOUNT
<b>Side Door Install:</b> Remove existing steel exterior door & jam. Install new wooden exterior door & jam Replace wood exterior trim & paint (white)	NA	NA	\$850.00
<b>Front Gable Restoration:</b> Level front "Gable" Remove "rooting" trim & replace w/Pine & paint (white)	NA	NA	\$2,900.00
<b>Front Deck Restoration:</b> Remove deck boards & "rooting" fascia boards Level structure & replace any rooting deck structure. Remove and rebuild railing & spindles Restore deck posts & decorative feat & paint (white)	NA	NA	\$4,750.00
<b>Facia Replacement &amp; Restoration:</b> Remove damaged fascia boards (front – King St) Replace all damaged fascia w/Pine & paint (white) Restore any fascia with minor root and paint (white)	NA	NA	\$2,100.00
SUBTOTAL			\$10,600.00
TAX			\$1,378.00
TOTAL			\$11,978.00

Make all checks payable to Glinski Carpentry

Total due in 15 days. Overdue accounts subject to a service charge of 1% per month.

Thank you for your business!



# Estimate



Date	Estimate #
2021-01-15	1403

Name / Address
Adrian Pepper

Historic Brick Company
4 Chalk Court Port Hope, Ontario L1A 4G4  HistoricBrickCo@gmail.com 1.289.251.0210

Our workers are fully covered by WSIB and Historic Brick Company carries a \$5,000,000 liability policy.

Terms	Project
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216 King street

Description	Qty	Rate	Total
216 King street dormer window 6 over 6 single hung window in dormer. -Thermal glass -Paint to match interior and exterior (will need both colours) -Screens will be supplied for all windows. -Any necessary trim milling for finishing the interior will be an additional cost. -Installation will be time and material based. HST (ON) on sales	1	3,480.00	3,480.00T
		13.00%	452.40

The Historic Brick Company hereby declares to furnish materials and labor - complete and in accordance with the above specifications - for the sum shown at right. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate.

Authorized signature: \_\_\_\_\_

### ACCEPTANCE OF ESTIMATE

The prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Name: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Subtotal	\$3,480.00
HST	\$452.40
<b>Total</b>	<b>\$3,932.40</b>

## Adrian Pepper - Window Pricing

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HST- \$1,313

Total - \$11,413.00

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**Window total \$3,800.00**

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-Thermal glass

-Paint to match interior and exterior (will need both colours)

Window 3,000.00

Divided Light Surcharge - 40/per (20 lights) = 800

**Window total \$3,800.00**

4.) (Kitchen ) 12 over 8 single hung window

-Thermal glass

-Paint to match interior and exterior (will need both colours)

Window 3,000.00

Divided Light Surcharge - 40/per (20 lights) = 800

**Window total \$3,800.00**

Subtotal \$14,880.00

HST \$1,934.40

Total \$16,814.40