



THE CORPORATION OF THE TOWN OF COBOURG

BUILDING & PLANNING DEPARTMENT
VICTORIA HALL
55 KING STREET WEST
COBOURG, ONTARIO, K9A 2M2

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February 24th, 2021

Adrian Pepper & Alison White
2-324 George St.
Cobourg, Ontario
K9A 5L8

**Re: HP-2021-002 – 216 King St. W. – New entry door and replacement door –
Amendment to original Heritage Permit**

Dear Mr. Pepper and Ms. White,

The *Ontario Heritage Act (OHA)* requires that the municipality provide a Notice of Receipt to the applicant for complete applications filed under the Act. Planning staff confirms receipt of the subject *OHA* application. Upon staff review, the subject application has been determined to be complete.

Planning Staff has reviewed and approved (with additional notes) your Heritage Permit at 216 King St. W for the following work:

- 1) Change west side (Mathew St. frontage) steel entry door to a wood door
 - a. ¼ light craftsman style door with grills in dark stain
- 2) Replace east window off north wall with a 30"x80" new wood entry door at the rear of the house.
 - a. ¾ light with grills in dark stain.
 - b. *In order for this alteration to be as sensitive as possible to heritage fabric of the dwelling, please ensure the design of the back door follows the design of the front entry door, per the regulation of the West Heritage Conservation District Plan*
 - c. Furthermore, every effort must be taken to protect the remaining original window opening, which the door is to fit between, at the rear of the dwelling.

Please ensure that your proposal complies with all other applicable legislation and by-laws including site plan, sign permits, and building/demolition permits. Any changes to the approved scope of work must be resubmitted to staff for approval.

If you have any questions, please contact the undersigned.

Respectfully,



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