

Cobourg Public Library Board
MINUTES

April 21, 2021, 7:00 p.m.
Electronic Participation

Members Present: Kevin Caldwell
Councillor Pat McCourt
Councillor Adam Bureau
Simon Chorley
Marian Neill
Ken Williamson

Members Absent: Jennifer Gillard
Joanne Hearst

Staff Present: Tammy Robinson, CEO
Kate Davis, Manager of Public Services
Heather Viscount, Manager of Support Services
Jocelyn Gard, Administrative Coordinator

1. **CALL TO ORDER**

The meeting was called to order at 7:00 p.m. A quorum was established.

2. **TRADITIONAL LAND ACKNOWLEDGEMENT**

The Town of Cobourg respectfully acknowledge that we are located in the traditional and treaty territory of the Michi Saagiig (Mississauga) and Chippewa Nations, collectively known as the Williams Treaties First Nations, which include: Curve Lake, Hiawatha, Alderville, Scugog Island, Rama, Beausoleil, and Georgina Island First Nations.

The Town of Cobourg respectfully acknowledge that the Williams Treaties First Nations have been stewards and caretakers of these lands and waters, and that today remain vigilant over their health and integrity for generations to come. We are all Treaty people.

3. APPROVAL OF THE AGENDA

Moved by M. Neill, seconded by K. Williamson, that the Agenda be approved as presented. Carried.

4. DISCLOSURE OF PECUNIARY INTEREST

None declared.

5. STANDARD AGENDA ITEMS

Moved by K. Williamson, seconded by P. McCourt, that the Standard Agenda Items be approved as presented. Carried.

5.1 Minutes from March 17, 2021 Meeting

5.2 CEO Report

5.3 Financials: March 31, 2021

6. BUSINESS ARISING

6.1 COVID-19

The Library is currently offering only curbside service during the provincial shutdown.

Telescopes, seed library items, and other items have now been made available to patrons through the curbside service.

The hours of service were extended as planned on April 12, 2021, regardless of the status of the provincial shutdown.

6.2 Memorandum of Understanding between CPL Board & Town of Cobourg

Moved by P. McCourt, seconded by K. Williamson, that the Memorandum of Understanding between the Cobourg Public Library and the Town of Cobourg be approved as presented. Carried.

7. NEW BUSINESS

7.1 Administrative Policy 6.2: Occupational Health & Safety

Moved by P. McCourt, seconded by A. Bureau, that *Administrative Policy 6.2: Occupational Health and Safety Policy* as presented. Carried.

8. CORRESPONDENCE

None.

9. **CLOSED SESSION**

None.

10. **ADJOURNMENT**

The meeting adjourned at 7:50 p.m.