

STAFF REPORT

THE CORPORATION OF THE TOWN OF COBOURG



Report to:	Mayor and Council Members	Priority:	<input checked="" type="checkbox"/> High <input type="checkbox"/> Low
Submitted by:	Ted Sokay, Manager, Roads/Sewers, Public Works tsokay@cobourg.ca	Meeting Type: Open Session <input checked="" type="checkbox"/> Closed Session <input type="checkbox"/>	
Meeting Date:	June 21, 2021		
Report No.:	Public Works-043-21		
Submit comments to Council			

Subject/Title: Replace Combination Snow Plow/Dump Truck – Cab & Chassis Award

RECOMMENDATION:

THAT Council approve the low bid of \$113,185.61 (price includes non-refundable HST), submitted by Cornwall Freightliner

1. STRATEGIC PLAN

N/A

2. PUBLIC ENGAGEMENT

N/A

3. PURPOSE

To replace a 2009 combination snow plow / dump truck.

4. ORIGIN AND LEGISLATION

To replace a 2009 combination snow plow / dump truck which is scheduled for replacement in 2021 in accordance with the Vehicle and Equipment Reserve Fund By-law 078-2014.

5. BACKGROUND

Vehicles in the Town fleet are replaced in accordance with the Vehicle and Equipment Reserve Fund By-law where the reserve fund shall only be used to finance vehicles and equipment under the following criteria;

- a) Replacement of vehicles or equipment which have reached the end of their economic utility determined either by age or use;
- b) The additional cost of upgrading vehicles or equipment;
- c) Replacement of other equipment as may be determined by Council.

Currently large vehicles like plow trucks are scheduled for replacement after 12 years, with an appraisal by a qualified mechanic that the unit has in fact reached a stage where continued repairs are no longer financially feasible. We have found that the best overall purchase price for a new, fully equipped snow plow/dump truck can be achieved by letting out three (3) separate tenders; the first for a cab and chassis, the second for the dump box and snow plow equipment and the third for the slide in salter.

6. ANALYSIS

A tender for a new 2020 or 2021 cab and chassis was issued and advertised on Biddingo from March 16th to March 30th, 2021, one (1) bid was received upon closing. The deadline was extended for two (2) additional weeks, in accordance with the Town's purchasing policy and closed on April 13th, 2021, no additional bids were received. A report to Council was submitted requesting that Council not open the single bid received and further that Council direct staff to retender a third time for a cab and chassis. Council did not open the single bid and directed staff to retender for a cab and chassis. The tender for a cab and chassis was advertised a third time on Biddingo from May 6th to May 20th, 2021. The following five (5) bids, not including non-refundable HST, were received for a cab and chassis on the closing date of May 20th, 2021:

Bidder	Price (excl. Taxes)
Cornwall Freightliner	\$111,228.00
Winslow Gerolamy	\$111,344.00
Currie Truck Centre	\$130,998.00
Premier Truck Group	\$136,301.00
Premier Truck Group	\$140,509.00

The low bid from Cornwall Freightliner meets or exceeds the minimum specifications.

7. FINANCIAL IMPLICATIONS/BUDGET IMPACTS

The approved 2021 capital budget for all three components of the replacement truck is \$315,000.00.

8. CONCLUSION

It is recommended that the low bid in the amount of \$111,228.00 (\$113,185.61 including non-refundable HST), submitted by Cornwall Freightliner for the cab and chassis be approved for award.

Report Approval Details

Document Title:	Single Axle Cab and Chassis - Public Works-043-21.docx
Attachments:	
Final Approval Date:	Jun 9, 2021

This report and all of its attachments were approved and signed as outlined below:

No Signature found

Laurie Wills, Director of Public Works - Jun 9, 2021 - 10:47 AM

Tracey Vaughan, Chief Administrative Officer - Jun 9, 2021 - 11:44 AM