



**The Corporation of The Town of Cobourg
Transportation Advisory Committee
MINUTES**

**May 27, 2021, 9:00 a.m.
Electronic Participation**

Members Present: Randy Curtis, Chair

Randall Ross
Bruce Bellaire
Harry Meester
William Glover
Councillor Brian Darling
Mark Mills

Staff Present: Renee Champagne, Secretary
Engineering & Public Transit Administrator

Absent: Terry Hoekstra, Manager of Engineering
and Capital Projects
Jerry Ford, Accessibility Committee
Liaison

1. CALL TO ORDER

Chair called the Meeting to Order at 9:04 A.M.

2. TRADITIONAL LAND ACKNOWLEDGEMENT

3. APPROVAL/ADDITIONS TO THE AGENDA

Moved by Harry Meester

THAT the Agenda dated May 27, 2021 be approved as presented.

Carried

4. DECLARATIONS OF INTEREST BY MEMBERS

There were no Declarations of Interest Declared by Committee Members.

5. ADOPTION OF MINUTES

Moved by Randall Ross

THAT the minutes dated April 22, 2021 be adopted as presented.

Carried

6. DELEGATIONS/PRESENTATIONS

No delegations or presentations, however David Kuhnke, Chapter Lead EV Society is present to observe. David provided details on his background and why he may be able to bring some insight to the Committee when it comes to purchasing electric buses etc.

7. COMMUNICATIONS/CORRESPONDENCE

For information only.

8. REPORTS

8.1 Public Works Update - Terry Hoekstra

Deferred until next meeting.

8.2 Transit & Parking Update - Renee Champagne

Renee reported on the status of the transit on demand pilot project from April until yesterday's date with regards to ridership as well as customer rider ratings.

To date total on demand rides completed are 718 with the average ride rating of 4.75 out of 5. Total Wheels rides completed, 368 with a total rider rating of 4.78; conventional rides completed 350 with a 4.73 ride rating. Phase 2 of the pilot project will commence on June 14, that means that we will no longer offer fixed route service, our service will be on demand only.

Mark inquired about buses idling; Renee will find out more information from our transit provider regarding Town buses idling and will report back at the next meeting.

Renee discussed Phase 3 Safe Restart funding for Cobourg Transit, which includes 50% funding for on demand projects, contactless fare

implementation as well as 100% funding for a winch and driver/passenger barrier protection for the spare Wheels bus.

Discussion regarding the process of eliminating parking meters in the downtown core and replacing with pay & display machines. DBIA members have provided some feedback and minor adjustments to locations were made.

8.3 Coordinator Report - Councillor Darling

Councillor Darling reported on the progress of Abbott Blvd sidewalk installation. Albert St reconstruction is well underway; Wilson Ave Pond rehabilitation as well as ongoing rehabilitation projects such as sewer lines in the east end of Cobourg; Town staff are busy completing a number of projects. A discussion was held with regards to the sewer/water supply to Pentecostal camp east of Cobourg.

9. NEW BUSINESS

No new business to report.

10. UNFINISHED BUSINESS

10.1 Bicycle Racks - Installation/Communications Updates

Bill reported that there is one rack installation remaining and 9 racks have been successfully deployed. With regards to communications, it is suggested that once all racks have been installed then communications can begin to be rolled out to the public. An initial email has been sent to the DBIA as well as the Chamber of Commerce to introduce the idea of communications to develop a list of not only town owned bike parking but a list of all bike parking available in the Town of Cobourg.

10.2 Work Plan Update

The Committee reviewed every item on the work plan and provided updates with regards to timelines and target dates.

11. ADJOURNMENT

The meeting was adjourned by the Chair at 10:55 a.m.

Municipal Clerk B. Larmer

Mayor J. Henderson

