
2021 Preliminary Budget



October 2020

GANARASKA REGION CONSERVATION AUTHORITY

2021 Preliminary Budget

Presented to the Board of Directors October 15, 2020

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INTRODUCTION

*The objects of an Authority are to establish and undertake,
in the area over which it has jurisdiction, a program designed to further
the conservation, restoration, development and management
of natural resources other than gas, oil, coal and minerals.*

**Ganaraska Region Conservation Authority
Established 1946**

Watershed Municipalities

Municipality of Clarington
Township of Hamilton

Town of Cobourg
Township of Alnwick/Haldimand
Township of Cavan Monaghan

Municipality of Port Hope
City of Kawartha Lakes

The watershed covers an area of 361 square miles and has a population of 75,267.

2020/2021 Board of Directors

Municipality of Port Hope – Jeff Lees*
Township of Hamilton – Mark Lovshin**
Township of Alnwick/Haldimand – Greg Booth
Township of Cavan Monaghan – Tim Belch
Municipality of Clarington – Joe Neal
Municipality of Clarington – Margaret Zwart
Town of Cobourg – Nicole Beatty
Town of Cobourg – Brian Darling
Municipality of Port Hope – Vicki Mink
City of Kawartha Lakes – Tracy Richardson
* denotes Chair ** denotes Vice Chair

The Full Authority usually meets the 3rd Thursday of every month or at the call of the Chair.

**2021
PRELIMINARY
BUDGET**

**Ganaraska Region Conservation Authority
2021 Preliminary Budget**

	2020 Budget	2020 Projected Total	2020 Grant	2020 Levy	2020 Other Funds	2021 Budget	2021 Grant	2021 Levy	2021 Other Funds
PROGRAM AREAS:									
Watershed Management & Health Monitoring	1,175,810	1,055,196	51,863	137,909	986,038	1,072,177	51,863	166,709	853,605
Environmental Advisory Services	223,975	212,482	0	95,975	128,000	234,750	0	117,750	117,000
Watershed Stewardship	463,971	352,380	0	11,000	452,971	379,125	0	10,910	368,215
Conservation Land Management	1,029,717	908,939	0	422,142	607,575	1,016,532	0	351,732	664,800
Corporate Services	683,835	606,250	0	528,159	155,676	629,948	0	537,948	92,000
TOTAL BUDGET	<u>3,577,308</u>	<u>3,135,247</u>	<u>51,863</u>	<u>1,195,185</u>	<u>2,330,260</u>	<u>3,332,532</u>	<u>51,863</u>	<u>1,185,049</u>	<u>2,095,620</u>



WATERSHED MANAGEMENT

2021 Preliminary Budget

2020-10-07

	2020 Budget	2020 Projected Total	2020 Grant	2020 Levy	2020 Other Funds	2021 Budget	2021 Grant	2021 Levy	2021 Other Funds	
WATERSHED MANAGEMENT AND HEALTH MONITORING:										
WATERSHED PLANS & STRATEGIES										
Climate Change Strategy										
Wages & Benefits	52,400	40,000				47,000				
Expenses	7,600	7,600				5,000				
TOTAL	60,000	47,600	0	0	60,000	52,000	0	0	52,000	Deferred 12,000 Durham 30,000; Port Hope 10,000
Watershed Report Card Update										
Wages & Benefits	14,300	11,000				12,800				
Expenses	6,700	6,700				5,200				
TOTAL	21,000	17,700	0	0	21,000	18,000	0	0	18,000	Deferred 3,000 Durham 15,000
Partner Flood Mapping - KRCA										
Wages and Benefits	87,000	87,000								
Expenses	1,800	1,800								
TOTAL	88,800	88,800	0	0	88,800					
RESOURCE INVENTORY & ENVIRONMENTAL MONITORING										
Resource Management										
Wages & Benefits	5,200	5,200				5,200				
Expenses	0	0				0				
TOTAL	5,200	5,200	0	5,200	0	5,200	0	5,200	0	
Lake Ontario Shoreline (NDMP)										
Wages & Benefits	1,000	3,000								
Professional Services	4,000	30,000								
TOTAL	5,000	33,000	0	0	5,000					
Groundwater										
Wages & Benefits	58,123	47,500				61,100				
Materials, Expenses, Training	17,900	17,900				17,900				
Motor Pool	500	300				500				
Capital Asset Replacement	900	900				923				
TOTAL	77,423	66,600	0	0	77,423	80,423	0	0	80,423	Durham 34,423 Deferred 10,000 Port Hope 18,000; Hamilton 18,000
Watershed Monitoring										
Wages & Benefits	42,000	39,000				42,000				
Expenses, Training, Consulting	25,300	25,300				25,300				
Equipment (Auto System, Meters)	500	400			72,500	500			72,500	Deferred 3,000 Hamilton 12,000; Port Hope 15,000 Cobourg 5,000; Durham 37,500
Equipment Repairs	1,500	500				1,500				
Motor Pool	3,200	2,000				3,200				
Capital Asset Replacement	0	0				11,813				
TOTAL	72,500	67,200	0	0	72,500	84,313	0	11,813	72,500	

	2020 Budget	2020 Projected Total	2020 Grant	2020 Levy	2020 Other Funds	2021 Budget	2021 Grant	2021 Levy	2021 Other Funds	2020-10-07
Dam Safety										
Wages & Benefits	0	0				0				
Expenses	4,000	0				4,000				
Capital Asset Replacement	0	0				7,675				
TOTAL	<u>4,000</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>4,000</u>	<u>11,675</u>	<u>0</u>	<u>7,675</u>	<u>4,000</u>	Deferred
Natural Heritage Mapping										
Wages & Benefits	35,000	30,000				34,600				
Materials, Expenses	1,000	1,000				1,400				
TOTAL	<u>36,000</u>	<u>31,000</u>	<u>0</u>	<u>0</u>	<u>36,000</u>	<u>36,000</u>	<u>0</u>	<u>0</u>	<u>36,000</u>	Deferred 5,000 Durham 31,000
Natural Hazard Mapping										
- Clarington Floodline Update										
Wages & Benefits	12,232	7,115				9,632				
Expenses	8,000	8,000				8,000				
TOTAL	<u>20,232</u>	<u>15,115</u>	<u>0</u>	<u>0</u>	<u>20,232</u>	<u>17,632</u>	<u>0</u>	<u>0</u>	<u>17,632</u>	Deferred 2,400 Durham 15,232
Foster Creek Flood Reduction Program										
Wages & Benefits	3,000	3,000								
Expenses	0	0								
TOTAL	<u>3,000</u>	<u>3,000</u>	<u>0</u>	<u>0</u>	<u>3,000</u>					
National Disaster Mitigation Program										
- Otonabee - Other (Lakefield, Norwood)										
Wages & Benefits	15,000	15,000			15,000					
- Otonabee - Lake South 18/North 19										
Wages & Benefits										
- Haliburton										
Wages & Benefits										
TOTAL	<u>15,000</u>	<u>15,000</u>	<u>0</u>	<u>0</u>	<u>15,000</u>					
Flood Mapping - ORCA - Thompson Ck										
Wages & Benefits	29,183	29,000								
Expenses	200	350								
TOTAL	<u>29,383</u>	<u>29,350</u>	<u>0</u>	<u>0</u>	<u>29,383</u>					
Haliburton Floodplain Mapping										
Wages & Benefits	164,500	134,500				182,500				
Expenses	45,000	45,000				45,000				
Motor Pool	2,000	2,000				2,000				
Consulting	500	400				500				
TOTAL	<u>212,000</u>	<u>181,900</u>	<u>0</u>	<u>0</u>	<u>212,000</u>	<u>230,000</u>	<u>0</u>	<u>0</u>	<u>230,000</u>	Deferred 30,000 City of Haliburton 200,000
GIS SERVICES & REMOTE SENSING										
Port Hope GIS/Asset Mgmt Storm Sewer										
Wages & Benefits	20,000	19,500				19,077				
Expenses	5,000	5,000				5,000				
Capital Asset Replacement	0	900				923				
TOTAL	<u>25,000</u>	<u>25,400</u>	<u>0</u>	<u>0</u>	<u>25,000</u>	<u>25,000</u>	<u>0</u>	<u>0</u>	<u>25,000</u>	Port Hope



ENVIRONMENTAL ADVISORY SERVICES

	2020 Budget	2020 Projected Total	2020 Grant	2020 Levy	2020 Other Funds	2021 Budget	2021 Grant	2021 Levy	2021 Other Funds	
ENVIRONMENTAL ADVISORY SERVICES:										
MUNICIPAL/PUBLIC PLAN INPUT & REVIEW										
Wages & Benefits	65,200	66,000				72,120				
Training and Development	300	0				300				
Motor Pool	700	700				700				
Materials & Supplies	500	400				500				
Consulting	100	0				100				
Legal Expenses	1,000	0				1,000				
Capital Asset Replacement	0	0				1,606				
TOTAL	67,800	67,100	0	67,800	0	76,326	0	76,326	0	
DEVELOPMENT PLAN REVIEW										
Wages & Benefits	85,100	84,500				86,820				
Training and Development	300	338			66,000	300			66,000	Fees
Motor Pool	1,100	1,100			11,000	1,100				
Materials & Supplies	1,000	300				1,000				
ORCA Shared Planning	0	0				0				
KRCA Peer Review	0	0				0				
Legal Expenses	3,000	0				0				
Liability Insurance	9,175	8,600				1,000				
Capital Asset Replacement	0					9,175				
TOTAL	99,675	94,838	0	22,675	77,000	101,001	0	35,001	66,000	
WATERSHED ECOLOGY										
Wages & Benefits	39,900	34,000				39,900				
Expenses, Training	16,500	16,500				16,500				
Motor Pool	100	44				100				
Capital Asset Replacement	0	0				923				
TOTAL	56,500	50,544	0	5,500	51,000	57,423	0	6,423	51,000	Deferred 5,000 Durham 46,000
TOTAL ENVIRONMENTAL ADVISORY SERVICE	223,975	212,482	0	95,975	128,000	234,750	0	117,750	117,000	



WATERSHED STEWARDSHIP

	2020 Budget	2020 Projected Total	2020 Grant	2020 Levy	2020 Other Funds	2021 Budget	2021 Grant	2021 Levy	2021 Other Funds	
WATERSHED STEWARDSHIP:										
LAND STEWARDSHIP										
Fisheries Review	6,400	6,200				6,400				
Fish Trap	17,200	15,500				17,200				
Expenses	100	0			16,200	100			16,200	DFO
Motor Pool	500	540				500				
Capital Asset Replacement	0	400				410				
TOTAL	24,200	22,640	0	8,000	16,200	24,610	0	8,410	16,200	
Clean Water - Healthy Land										
Tree Plant										
Wages & Benefits	20,985	21,600				20,000				
Contractor	41,436	43,415				41,000				
Motor Pool	500	490				500				
Materials & Supplies (incl Forest Ontario)	85,094	89,600				85,503				
Capital Asset Replacement	0	0			10,134	512				
TOTAL	148,015	155,105	0	500	147,515	147,515	0	0	147,515	Tree plant
Financial Assistance Program										
Landowner Program Projects	135,066	42,034				121,500				
Kawartha Farm Stewardship Collaborative	0	0				0				
Program Admin/Expenses	12,000	5,401				12,000				
TOTAL	147,066	47,435	0	0	147,066	133,500	0	0	133,500	Deferred 73,500 Durham 20,000; Port Hope 20,00 Hamilton 20,000
295,081	202,540	0	500	294,581	281,015	0	0	281,015		
OPG Projects										
Wages & Benefits	23,000	15,000				20,000				
Expenses & Consulting	95,000	95,000				40,000				
TOTAL	118,000	110,000	0	0	118,000	60,000	0	0	60,000	OPG 60,000
Partner Projects										
OPG Projects										
Enbridge	11,990	4,000			11,990	7,000			7,000	Deferred Wesleyville
MNR Partner Project	9,700	8,200			9,700	1,500			1,500	Deferred Enbridge
GGH CAC	5,000	5,000			2,500	5,000			2,500	
TOTAL	26,690	17,200	0	2,500	24,190	13,500	0	2,500	11,000	Durham
TOTAL WATERSHED STEWARDSHIP										
	483,971	352,380	0	11,000	452,971	379,125	0	10,910	368,215	



CONSERVATION LAND MANAGEMENT

	2020 Budget	2020 Projected Total	2020 Grant	2020 Levy	2020 Other Funds	2021 Budget	2021 Grant	2021 Levy	2021 Other Funds	
CONSERVATION LAND MANAGEMENT:										
PASSIVE RECREATION										
Wages & Benefits	75,000	68,000								
Staff Expenses, Training	500	0			3,000	72,000			3,000	Employment Program
Maintenance of C.A.'s	3,000	2,950				500				
Equipment Fuel & Repairs	1,800	1,600				3,000				
Motor Pool	6,000	5,200				1,800				
Taxes	8,000	7,500				6,000				
Insurance	9,650	8,500				8,000				
Signage	500	400				9,650				
Capital Asset Replacement	17,500	0				500				
TOTAL	121,950	94,150	0	101,450	17,500	15,239	0	113,689	3,000	
					20,500	116,689				
PROGRAMMED RECREATION:										
Ganaraska Forest Centre										
Wages & Benefits	329,732	310,500								
Training and Development	1,000	600			40,000	273,777			30,000	GFC Bookings
Books, Equipment (Inc. donations)	4,000	1,000				500			10,000	Nature Nuts School
Office Services (Stationary, Copier)	1,400	1,300			4,000	4,000				
Building Maintenance	30,000	20,000			0	1,400			0	Conservation Dinner
Hydro	30,000	26,000			12,750	22,900			12,000	Cabin Rental
Propane	20,000	14,000			500	27,000			24,000	Nature Nuts Camps
Postage	300	250			3,000	16,000				
Telephone	1,400	1,800			3,500	300			3,500	OPG
Internet Charges	1,500	1,200			1,000	1,800			1,000	TTT
Motor Pool	1,100	1,000			2,000	1,500			2,000	Solar Generation
Credit Card Services	3,000	2,500			9,300	1,100			60,000	Wedding
Advertising & Publications	800	800			1,800	1,500			1,800	Internet charge Out
Staff Expense	100	50			2,000	800			2,000	Donations
Waste Disposal	1,400	1,400			0	100			500	Production, Other
Security	4,100	1,800			0	1,400				
Kitchen Equipment	1,000	800				1,000				
Food/Catering	5,000	4,900				1,000				
Public Programs	500	0				5,000				
Insurance	16,800	19,500				200				
Nature Camp Supplies & Expenses	300	1,200				19,800				
Taxes	3,500	4,800				1,500				
Capital Asset Replacement	29,500	0				4,900				
TOTAL	486,432	415,400	0	377,082	109,350	41,654	0	282,331	146,800	
					29,500	429,131				



CORPORATE SERVICES

	2020 Budget	2020 Projected Total	2020 Grant	2020 Levy	2020 Other Funds	2021 Budget	2021 Grant	2021 Levy	2021 Other Funds	
CORPORATE SERVICES:										
CORPORATE/FINANCE MANAGEMENT										
Salaries, Wages & Benefits	303,955	302,000								
Workers Compensation (incl consultant)	57,780	55,902				285,500				
Staff Expenses, training	3,900	2,800				57,680				
Members Allowance & Expenses	4,000	3,200				3,000				
Chair/Vice Chair Honorarium & Expenses	3,200	2,500				4,000				
CAO's Expenses	6,200	4,000				3,200				
Conservation Ontario Levy	25,900	25,900				5,500				
Legal Fees	4,000	0				25,000				
Audit Fees	5,400	5,300				3,000				
Insurance	12,000	10,800				5,400				
General Expenses	900	100				11,923				
TOTAL	427,235	412,502	0	425,235	2,000	405,103	0	403,103	2,000	Donations
OFFICE SERVICES										
Wages & benefits - IT & temp support	2,000	2,300								
Office & computer equipment & support	16,800	22,000			70,000	6,000			70,000	Program Administration
Xerox & P/B Leasing, Internet	8,700	10,040				16,800				
Payroll/Credit Card Services	4,500	3,700				8,700				
IMSystem	10,000	10,000				4,500				
IMSystem - Wages	12,000	12,000				10,000				
Postage	3,000	2,800				12,000				
Stationary & Supplies	5,900	3,500				2,500				
Telephone	4,200	3,500				5,000				
Light, Heat & Hydro	25,000	21,000				4,000				
Taxes	4,000	3,700				24,000				
Office Maintenance	94,000	50,000				4,000				
Health & Safety	2,300	3,000			70,376	40,000				
General-courier, meetings, subscriptions	4,000	3,200				2,300			20,000	Furnace Millenium
Capital Asset Replacement	13,300	0				3,500				
TOTAL	209,700	150,740	0	56,024	153,676	177,735	0	87,735	90,000	
CORPORATE COMMUNICATIONS										
Wages & Benefits	43,000	39,809								
Publicatlons & Advertising	2,100	1,800				43,200				
Special Events & Marketing	800	400				1,900				
Uniforms	1,000	1,000				600				
Capital Asset Replacement	0					1,000				
TOTAL	46,900	43,009	0	46,900	0	47,110	0	47,110	0	
TOTAL CORPORATE SERVICES	683,835	606,250	0	528,159	155,676	629,948	0	537,948	92,000	
TOTAL OPERATING BUDGET	3,577,308	3,135,247	51,863	1,195,185	2,330,260	3,332,532	51,863	1,185,049	2,095,620	
2020 ACTUAL LEVY				1,161,813						
2020 BUDGET DEFICIT				33,372						

LEVY

GANARASKA REGION CONSERVATION AUTHORITY

2021 GENERAL LEVY

	2020 Levy	2021 Proposed Levy (with CVA adj)
Municipality of Clarington	567,945.78	601,334.40
Town of Cobourg	248,100.14	242,848.90
Municipality of Port Hope	197,560.25	192,596.90
Township of Alnwick/Haldimand	12,908.24	13,233.08
Township of Hamilton	127,874.06	127,469.56
Township of Cavan Monaghan	4,255.10	4,457.18
City of Kawartha Lakes	3,107.38	3,107.38



RESERVES and OPERATING SURPLUS

RESERVES and OPERATING SURPLUS

The Ganaraska Region Conservation Authority has two reserves.

Capital Asset Replacement Reserve

The Ganaraska Region Conservation Authority developed a Capital Asset Replacement plan in 2016. The goal of every capital asset management plan is to define the use of assets in order to streamline productivity and delivery with minimal loss of capital. This reserve will replace the equipment reserve that had been previously established in 1992 and does not include any grant dollars. This reserve is allocated to major maintenance and replacement of the Ganaraska Region Conservation Authority's capital assets. This reserve is an essential part of GRCA's ongoing fiscal responsibility framework, as it guides the purchase, maintenance, and disposal of every asset GRCA needs in order to conduct business. It should be noted that funds were not transferred into the reserve for 2020 as approved by the Board of Directors in May 2020 as a measure to assist with the decrease in revenue as a result of COVID-19.

Forest Purchase Reserve

This reserve was established in 2001 with a \$10,000.00 donation by the Township of Cavan Monaghan to be used for costs associated with a land purchase within the Peterborough County jurisdiction.

Operating Surplus/Deficit

The Ganaraska Region Conservation Authority's operating surplus is attributable to the change in recording tangible capital assets at cost in accordance with the recent change in Public Sector Accounting Board (PSAB) rules.